



Norseman Woodlands to Eucla Coast

Unconfirmed Minutes Ordinary Council Meeting 22nd October 2024

NOTICE OF MEETING

The next Ordinary Meeting of the Council will be held on 22nd October 2024 in the Council Chamber at the Shire Administration office– commencing at 6:00 pm (AWST) to consider and resolve on the matters set out in the attached agenda.

All meetings are open to the public, except for matters raised by Council under “Confidential Items”.

Members of the public may ask a question at an Ordinary Council meeting under “Public Question Time”.

A handwritten signature in black ink, appearing to read "Peter Fitchat", is written over a light blue horizontal line.

Peter Fitchat
Chief Executive Officer

18 October 2024

UNCONFIRMED MINUTES for the ORDINARY Meeting of Council held in the Council Chamber at the Shire Administration office– commencing at 6:00 pm (AWST)

Notes to Agenda

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1. Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at: **6.00pm**

This Ordinary Council Meeting will be video recorded to assist in the preparation of the minutes of the meeting.

1.1 Acknowledgment of Country

The Shire of Dundas recognises the Ngadju and Mirning as First Nations People in the Shire of Dundas and pay our respects to their Elders, past, present, and emerging.

1.2 Attendance at meetings by electronic means

2. Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

None declared.

Proximity Interests:

None declared.

Impartiality Interests:

Item 10.2.6 – Deputy CEO

Gifts Received by Councillors: None declared.

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

3. Record of Attendance of Councillors / Officers and Apologies.

Cr Laurene G Bonza	Shire President
Cr Sharon M Warner	Deputy Shire President
Cr JE Patrick Hogan	
Cr John Maloney	
Cr Sharon Brown	
Cr Chantelle McLeod	

Peter Fitchat	Chief Executive Officer
Pania Turner	Deputy Chief Executive Officer
Hannah Turner	Executive Assistant

Apologies

Barry Hemopo	Manager of Works and Services
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Public Gallery

J. Tucker	M. Hindmarsh	C. Snell
M. Koot	M. Fraser	E. Reid
D. McColl	J. Curtin	F. Morris
A. Smart	R. Vicensoni	B. Vicensoni
D. Smart	J. Fleming	P. Fleming
G. Edmunds	S. Edmunds	C. Smith
R. Riddell	G. Rowlands	

4. Applications for Leave of Absence.**5. Response to Previous Public Questions Taken on Notice.**

Nil

6. Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

6.1 D. McColl

Member of the Public Gallery, D. McColl asked about the poor condition of the signs along Dundas Coach Road.

The President confirmed the replacement and repair of these signs are a work in progress.

7. Confirmation of Minutes of Previous Meeting.**7.1 Minutes of Ordinary Meeting of Council held on 24th September 2024**

Minutes of the Ordinary Meeting of Council held on 24th September 2024 be confirmed as a true and accurate record.

Voting Requirements

Simply Majority

Moved: Cr. JEP Hogan

Seconded: Cr. J Maloney

Recommendation

That the minutes of the Ordinary Meeting of Council held on 24th September 2024 be confirmed as a true and accurate record.

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That the minutes of the Ordinary Meeting of Council held on 24th September 2024 be confirmed as a true and accurate record.

8. Petitions, Deputations or Presentations.

8.1 Citizenship Ceremony

8.1.1 Miss Chutima Kraipaksom

Presiding Officer Shire President Mrs L. Bonza

- Welcome and introduction
- Minister's Message
- Australian citizenship ceremony
- Australian citizenship affirmation (all in attendance are invited to make the affirmation)
- As an Australian citizen I affirm my loyalty to Australia and its people, whose democratic beliefs share, whose rights and liberties I respect, and whose laws I uphold and obey.
- Australian National Anthem

8.2 2024 WALGA Local Government Conference

8.2.1 Cr. L Bonza

The conference, for us, began on Tuesday 8th October with the Australian Local Government Women's Association (WA), fondly known as the WAWAs, forum. We heard from women who are Councillors (or former Councillors/Mayors), CEOs and LG Officers as well as our Local Govt Minister, Hannah Beazley, who all shared their journeys into (and out of) Local Govt, which included some insights on how to navigate the process to being successful in this space. We were also joined by one gentleman speaker, in Anthony Vuleta, CEO of Kalamunda who very bravely waded into topics such as menopause and breastfeeding!

This session was followed, for me, by a Mayor's and President's forum where we heard from the new ALGA President, Matt Burnett who was attending his first official duty as the new President. Matt shared some of the vision for future advocacy work for ALGA and some of the 'wins' we had last year, which included some extra road funding over the next 5 years.

We also heard from Mark Reed who runs his own consultancy business now but, has worked very closely with the State Labor party and particularly as a campaign and media advisor in that space. He gave us insights into where we should focus our advocacy for the upcoming elections (State and Federal). It seems it's all about cost of living! To that end the staff at WALGA have produced a very comprehensive set of election priorities in a book titled "the West at its' best".

The theme for this year's conference was Innovation Ecosystem. The presenters all managed to weave this theme into their presentations quite skilfully.

Wednesday kicked off with a Welcome to Country from Cr Barry Winmar, Deputy Mayor of Kwinana, which was a little different to most and included a video of the special places around the State with Aboriginal dancers performing there. We heard from the Governor of WA, Chris Dawson, former Police Commissioner, the Minister for Local Govt, Hannah Beazley and the WALGA President Karen Chappel. The keynote speaker was Michael McQueen who is a futurist and keynote speaker of the year. This session was extremely interesting and thought-provoking and focussed on preparing now for what's next. He looked at three main areas –

1. Think tides, not waves. In other words, prepare for trends, not fads. He also gave a few 'scary' examples of what's happening in the AI space. Also mentioned the generational transition we are in the midst of with Gen Z, now entering the workspace, being labelled the 'anxious generation'.
2. Curiosity not certainty. In order to be 'future-fit' you need to be curious. The problem with change is that we are generally resistant, not necessarily because of change itself but, due to the fear of loss – of familiarity, power, dignity.
3. Revolution not evolution. This was best described in a couple of quotes he used.
"Electric light did come from continuous improvement of candles"
"Resisting change is like trying to hold your breath. Even if successful, it won't end well".

This was followed by a panel discussion with Alannah MacTiernan, Colin Barnett and Brendan Grylls. All three acknowledged that Local Govt is a challenging space. This has been exacerbated by the impact of a culture of complaint (keyboard warriors), the risk of going beyond the LG charter into other tiers of government (cost-shifting) and the need to follow the rules but, be innovative at the same time (leave footprints). They also explored the renewable energy transition, Perth -vs- State, amalgamation of LGs and Royalties for Regions.

Following on from the panel was Lucinda Hartley, who spoke to us about the power of place. She gave some interesting insights into the benefits of using lighter, quicker, cheaper solutions in the short term and then increase scale and complexity once you know it works! She gave some examples of 'parklets' which were very innovative and provide much food for thought for our intended main street upgrade.

The WALGA AGM was held in the afternoon. Six motions were presented to the assembly, two of which were put up by the Shire of Dundas. One motion called on the Federal Govt to provide funding support to remove asbestos from our communities and the other calling on the State Govt to fully fund building and maintenance of GRO housing and social housing rather than shifting these costs to LG. Our two motions both received 98% support, which was not repeated by any of the other motions presented.

Thursday morning saw us all at the 'Icons' breakfast at which the 'icons' were Layne Beachley and Kirk Pengilly. They were very engaging speakers and Kirk even gave a little impromptu concert at the end.

Another panel discussion was 'Community Brains Trust' which looked at Albany's 200th year celebrations for 2026, the Town Teams movement and food security. Albany's celebrations will be a huge collaborative project and will incorporate many elements of both Aboriginal and European settlement. The Mayor, Greg Stocks and the CEO, Andrew Sharpe gave

insights into how they engaged with the entire community to pull together a comprehensive programme of events that will take place over the entire year.

Kendell Terrell talked about how Town Teams are focussed on the delivery of actions to make change in communities by those communities. They have a 'behaviour charter' which builds relationships and encourages 'active citizenship'. 'Putting the unity into community'. Stephanie Godrich spoke about food security and the availability of food in communities. They have been mapping food initiatives around the State, such as a youth cooking programme in Fitzroy Crossing and a social supermarket in the Pilbara which provides free fruit and vege and bread, and a collaborative project through COVID which saw elderly people who were unable to go out shopping for food putting a sad face sign in their window if they needed food, or a happy face if they were okay.

Shane Love, the leader of the State opposition, and Nationals leader, addressed the conference on the upcoming election and their priorities, which included cost to LGs of medical services, the increased challenges to be posed by the Tranche 2 LG reforms, cost of housing and a focus on increased resilience to natural disasters.

I then attended a session on renewable technology which covered a few angles such as procurement processes, how the City of Stirling has begun transitioning their vehicle fleet to EVs, the charging infrastructure needed and that being rolled out and a project powered by renewable energy at Geraldton airport. The takeaway message is that the technology is changing rapidly, costs of EVs are coming down, charging tech is improving as is range. Projects are using innovative solutions to provide charging infrastructure such as solar panels on the roof of carparks can be used to power charging infrastructure and the same solar panels on LG buildings could charge LG fleets.

The final speaker was Dr Chadden Hunter, an environmentalist, wildlife filmmaker and David Attenborough's 'right hand man'. He gave some pretty interesting insights into working with wildlife and some of the character traits required to work in that field.

Over the course of the conference, at each break, and during the social functions, there was plenty of opportunity to network with Councillors from other LGs, both Country and metro. This provides an invaluable opportunity to talk to other Councillors about common issues and solutions that may be shared. I'm extremely proud of the fact that many Presidents, Councillors and CEOs actively seek out the Shire of Dundas to speak to us about what we're doing here and how they'd like to follow suit. We had no negative feedback. We are punching well above our weight and it's something we should be very proud of.

8.2.2 Cr. C McLeod

Attending conferences involves a sustainable amount of work plus travel, far more than what is commonly perceived. Although it is information intensive with tight schedules demanding swift transactions between events. Nevertheless, it's remarkable how efficiently multiple tasks can be managed simultaneously.

Before the convention I finished off my essentials training at WALGA, achieving 100%.

Firstly, we were invited to the 2024 Women in Local Government Forum, and what a great wealth of knowledge that was. Speakers included the Hon. Hannah Beazley MLA, Minister for Local Government, Gail Bowman, CEO City of Melville, Carol Adams, former Mayor of Kwinana, Rebecca Maccario, Manager of Strategic and Organisational Development City Of Joondalup. Anthony Vuleta-Local Government the Professionals WA, Tracy Lefroy- Shire President of Moora, This was a great forum in which so many great things were spoken about, but what stood out for me was the "We Belong Plan" inclusivity to all community

members. I was also inspired by the wisdom shared by both Carol Adams and Gail Bowman who spoke about removing barriers and leading with compassion, respect and humility, all while balancing family commitments is what really resonated with me, This event showcased how we can learn from each other's triumphs and challenges whilst gaining courage to pursue our own journeys.

The WALGA Convention exhibition presented a wealth of valuable information, showcasing insightful various industries and sectors including:

- LGIS
- Apex Envirocare- who is a leader in sustainability waterway and environmental management.
- EV charging systems
- Gavin Cook from Visona-Solar Panel Lighting Products
- Iconic Water Solutions - water treatment plants
- Doggie Dunnies (self-explanatory) and water fountains that includes water for dogs more sustainable ones.
- Miracle Recreation- Heavy vehicle equipment
- Tyrepower - preferred supplier by WALGA. I was involved in their basketball competition and I was a finalist. The last competition was sudden death, in which the councillor from Cue, Cr. Janet Duncan and I were the last two competitors. I was happy to knock out all the boys and one of the councillors I had done my training with, I bet them, even if I did come second! I wanted to win for Dundas Shire,

I've brought lots of informative information back and have many more emails regarding different businesses and strategies to help us here in Dundas Shire.

In my Breakout session I chose *In Case of Emergency Local Government 2024*. It was a spotlight on regional telecommunications led by the chair of the regional telecommunications review committee The Honorable Alanah MacTiernan and Di Darmody. This session included:

- Implications from merging the technologies
- Testing low orbit satellites, different opportunities and different technology
- The attitude and community awareness of changing and merging technologies
- Currently focusing on connectivity issues, literacy, modernisation of universal services, obligations
- The need for better data from telco's for planning and for benchmarking for consumers
- How we deal with mobile capacity plus reliability in the face of huge growth and demand
- Building merging resilience
- How to extend coverage
- How one cow has been killed by debris could have been from a low orbiting satellite
- Straight from satellite to phone is only 2-3yrs away

We all attended the annual GVROC event. It was a privilege to vote on my favorite Pixel picture, in the pixel competition at Yagan Square.

There were many networking events which I always find inciteful and helpful. Had some keynote speakers like Michael McQueen, Lucinda Hadley, Michael Daymond (who works with David Attenborough), President of WALGA Cr Karen Chappel, CEO Nick Sloan, and Executive Director Tony Brown just to name a few.

The Icons Breakfast was so inspirational featuring Layne Beachley and Kurt Pengilly. Too much to put into words, however, what stood out was how hard they worked for what they

wanted to achieve and how you must work as a team to achieve these sorts of results. Collaborative panel sessions like the community brains trust.

The Opposition Leader's address

In the government address he spoke about how Local Government is our closest government to the People. The Governor and his wife "thanked all of us Local Government Councillors" for most importantly helping all our community members, "we are the face of the people". The Governor also explained that it is our community and our rate payers, listen learn and take important information back to our community! It is our job as a council member. Its impact on Parliament House is so vitally important.

After was the very successful WALGA AGM. The Shire of Dundas put forward two of the six motions presented, one calling on the state to fund the building and maintenance of social and GROH housing and the other was asking for funding to assist local governments with removal of asbestos. Both motions passed with an overwhelming majority of 98%, well done again Shire of Dundas. It was great to be a part of something so monumentally important and knowing we as local government can actually make a difference.

Another good session was on AI technology, who already uses AI and in what capacity and how soon everyone will be.

139 people lost their lives on Australian roads on 9th October so strategising ways to help take these numbers down was another great interaction.

Many quotes kept arising throughout the conference "Work smarter not harder" "Working together" and as local councillors "Leave deep footprints". Meeting other like-minded councillors while networking.

In conclusion, from my perspective the WALGA 2024 Convention was an outstanding inspirational, insightful and educational experience that every councillor should strive to attend.

8.2.3 Cr. S Brown

May I state first my appreciation to be able to participate in the WALGA 2024 Conference. I also acknowledge the ratepayer's expectations of us all returning with greater knowledge that will be used back here for the community.

I wonder how many times we have heard the 'welcome to country' and felt that it sounded rushed or insincere or just obligatory? More of an Acknowledgement of Country?

The Welcome to Country provided by Cr Barry Winmar (Deputy Mayor of Kwinana) a Whadjuk Noogar man displayed the pride of an Indigenous Elder giving consent for his land to be shared and engendered respect on our part to be allowed to do so. Ably supported by Katy Steele and the Ngalak Nidja dancers, we were transported around the State via video to see many iconic destinations and Indigenous dancers.

The Opening Address by His Excellency the Honorable Chris Dawson Companion of the Order of Australia and holder of the Australian Police Medal. I first met Mr. Dawson in 2010 and he remains an engaging orator. His address clearly displayed his pride in Western Australia (his family have been farming here for five generations, since landing in 1830) and his recognition that the international scene is looking less than bright.

The WALGA President's address, given by Ms. Karen Chapple, Member of the Order of Australia and Justice of the Peace, urged Local Governments to be ready for the Tranche 2

reforms to the Local Government Act (1995). The reforms include a new role of Inspector and monitors to provide early intervention in Local Governments dispute resolutions, the revision of roles for councillors and CEO's, improving rules for the closure of meetings to the public and finally the improved focus on audit, risk and improvement committees. Next the President awarded the recipients of the Diploma in Local Government Certificates. A lot of study and hard work alongside day-to-day employment and Local Government representation.

The Opening Keynote speaker was Michael McQueen, Australia's Keynote Speaker of the year. A very engaging speaker, Michael urged us to prepare now for what comes next by using the mindset paradigm *tides not waves*. Waves are fads but the shoreline is shaped by tides. He addressed the concerns around AI and the use of 'Deep Fakes' in the coming elections. He also left all of us laughing with his assessment of the praise driven Gen Z, who need a 'pat on the back' at least three times a day! His final delivery was on the psychology of stubbornness and the inability of some leaders to address change due to the loss of familiarity, power and dignity. But I think I will remember best the phrase, the moment you think you've made it, you've passed it.' and the revolution not evolution in future focused events. The electric light did not come from the evolution of the candle!

The Honorable Hannah Beazley MLA, Minister for Local Government Youth and the Minister assisting the Minister for Training and Workforce Development was next and her address retouched the Tranche 2 reforms, the Cat Bill and the need for more Social Housing. The Honorable Ms. Beazley then awarded the Ministers Place Innovation Awards.

Ms. Lucinda Hartley followed next with an engaging presentation on urban design and the work life balance in public spaces. This neatly fits the United Nations Goal 11, to make cities inclusive, safe, resilient and sustainable. Over half of the global population lives in urban areas. The power of place becomes very important when 80% of strategic plans are not implemented, 50% are over budget and less than 1% delivered. A sobering statistic. Ms Hartley put these figures down to inadequate needs assessment, the underestimation of complexity and change and optimism bias. It was interesting to learn that innovation does not follow historical linear progression but that it is exponential, and the best plan is to achieve one small improvement each year. So, community consultation is very necessary.

The WALGA's AGM was very informative with amendments to substantive motions and absolutely no Points of Order, which indicates friendly debate in dealing with an officer's recommendation!

Phew! That was the first day done!

The second day commenced with Layne Beachley, Order of Australia and 7 times world surfing champion and Kirk Pengilly, saxophonist and guitarist with INXS. Layne honestly spoke of her challenges both in and out of the water. Her surfing career also had many challenges, with Layne competing against male surfers which ignited her gender equality advocacy. A second bout of Chronic Fatigue and the depression and suicidal thoughts that accompanied it acted as a 'fundamental wakeup call' that made Layne reach out for help. She is now a Laureus Ambassador for her own Awake Academy that is working to empower anyone experiencing a mental health injury and empowering recovery with a self-designed support network.

Kirk hit the stage running while INXS were still playing hits on the video screen! His enthusiasm was obvious. He took us back to Steve's Bar and Café, Nedlands and INXS in the early days before their breakthrough happened in 1983 with the tour in America. He shared with us that it was he and Layne's wedding anniversary on October 10 and we all, I'm

sure, appreciated them spending time with us. Learning how disastrous their first date was had everyone in fits of laughter, with both of them contemplating 'doing a runner'! The Opening Segment with Joel Jackson left me with the saying, "If you don't go within you will go without". Joel is a very talented musician, songwriter, actor and screen writer. He is currently starring with the legendary Jack Thompson in the movie Runt and has a single Currents produced by Joel Quartermain of Eskimo Joe fame. He is very philanthropic and 2021 rode around WA on a motorbike to raise money for Telethon. Joel led us through a show of art, ranging from primary, secondary, unprofessional and professional artists. The general theme was inspirational members of community and the art was multi media.

The Collaborative Panel Session introduced us to Dr. Stephanie Godrich, Mayor Andrew Sharp, Greg Stocks and Kendall Terrell . We learned of food security, the Bicentennial celebrations coming in Albany in 2026 and innovative programs to foster community led engagement. The theme was community collaboration and I encourage our community to get behind initiatives in Dundas.

Change and innovation is coming and Steve Atkinson of Energy Policy WA is currently working with Main Roads in the electric vehicle space. He detailed plans of a Charge up Grants Program that will hopefully lead more Local Governments into using electric vehicles Andrew Blitz continued this theme in his role as Manger Commercial Development at WALGA, speaking of improving competencies in procurement and project based sourcing. Andrew Murphy told us of the successful transition of the City of Stirling to EV's and the utilization of the ARENA Fund as part of the City's sustainable Energy Action Plan (SEAP). Matt Prendergast told us of his company UON and the design, construction, operation and maintenance of the solar powered Geraldton Airport.

The closing keynote speaker was Dr. Chadden Hunter, biologist, wildlife filmmaker, environmentalist and Sir David Attenborough's right-hand man. The realization of his dream as a child to photograph nature and how this has led to activism against plastics in the ocean, how to change corporate behaviour and global politics inspired us to fulfill our purpose and not miss the 'watershed moments' that shape our future on the planet. His thesis was written on the Gelada Baboons of Ethiopia and during his research he experienced the artificial barrier between human and wild worlds and was drawn to resolve the conflicts. He has returned to Australia after 20 yrs to help grow the natural history film industry and by his own admission 'sneak conservation into wildlife films'.

I once again thank all involved for the opportunity to attend the `WALGA Local Government Conference, 2024, Innovation Ecosystem.

8.2.4 Cr. S Warner

Conference was great, it was very informative. The displays from the exhibitors were packed with good information as well.

Overall great speakers and everyone was congratulative on what our Shire has accomplished.

The Shire of Dundas submitted two motions for the AGM, which were well responded to. We had to vote through the app which worked well this year.

Councillor McLeod and I went to the Telecommunications session with the Allanah MacTiernan.

Allanah emphasised that the future lies in low-level orbit satellites rather than building telecommunication towers, which are not cost-effective. She mentioned that large sums are

being invested in towers, but in the next 10 years, there could be 1 million satellites in orbit. She raised concerns about the risks posed by falling debris from satellites.

Telstra receives \$30-40 million annually to manage 15,000 payphones, with 3,000 of these now equipped with Wi-Fi, mainly in remote areas.

Allanah also discussed a government initiative allowing families with children to have free Wi-Fi installed for schooling purposes, although only half of eligible families have taken advantage of it. I brought up the issue that the online application process can be difficult and inaccessible for some families.

During the session, the loss of a telecommunications tower in Bridgetown during recent fires was raised, with DFES citing the high cost of replacement. Allanah was uncertain about this information but promised to investigate.

Telstra's monopoly on infrastructure was highlighted, but it was mentioned that the company has completed updates allowing generators to be connected without Telstra's involvement during fires, though DFES permission may still be required.

Radio infrastructure is not a current government focus, and it was noted that Australia is behind in terms of infrastructure development.

The point was made that infrastructure should be centralised network as Telstra owns the majority of infrastructure, including payphones.

There are also mobile cells on wheels available for remote areas and hotspots, but they come with significant costs.

Overall, there appears to be no clear solution to the future of telecommunications.

8.3 Reports of Committees

8.3.1 GVROC

Council representatives Cr Bonza and Cr Warner

- An 'out of session' meeting was held on Friday 18th October to discuss moving the GVROC accounts to another bank due to BankWest closing its branches and no longer doing business banking. The GVROC resolved to open two accounts with CommBank and to close the BankWest accounts.
- The next GVROC meeting will be held on Friday 29th November, hosted by Shire of Laverton.

8.3.2 WALGA

Council representatives Cr Bonza, Cr Warner, and Cr McLeod

- The next WALGA State Council meeting will be a regional meeting to be held on Thursday 5th and Friday 6th December in Busselton.
- Tuesday 3rd and Wednesday 4th December the National Roads and Infrastructure conference will be held in Margaret River.
- The WALGA conference was held on 8th – 9th October, which has been covered in Councillors' reports.

8.3.3 Regional Roads Group

Council representatives Cr Bonza and Cr Brown

- The next RRG meeting is scheduled to be held in the third week of November, with a date to be determined.

8.3.4 RoadWise

Council representatives Cr McLeod and Cr Maloney

- Currently awaiting some information to arrive for promoting our RoadWise Shire on our website.

8.3.5 Local Emergency Management Committee

Council representatives Cr Bonza and Cr Brown

- A LEMC meeting was held Wednesday 25th Sept 2024.
- Dept Communities are updating their Emergency relief and support plan and advised there is a change to level 1 incidents which now have increased requirements for activation.
- DFES are conducting hazard reduction burns along the Eyre Hwy between Virginia Station and Madura.
- They will also be holding a LG/LEMC preparedness webinar, date to be confirmed.
- St John are experiencing difficulties in getting volunteers for Eucla. Currently working on getting coverage for summer.
- Eucla Nursing post have updated their contacts, their disaster and planning and the evacuation procedures for bushfire.
- Norseman hospital also finished their bushfire protection zone and evacuation procedures. They have adopted new code red fire drill procedures. They will be undertaking MEMS training in Kalgoorlie in November.
- Norseman VFRS have improved volunteer numbers and have 3 prospective new volunteers. They have completed their structural firefighting training. Some training in breathing apparatus has taken place.
- Pantoro has a number of staff with strong emergency response backgrounds. They have executed an MOU with DFES and are working on a MOU with WestGold for Higginsville with a long term view of having a strategic network with surrounding mines.
- The Shire reported that there have been a number of house fires which link in with other issues (eg asbestos). Evacuation centre training is a work in progress. NDHS hosted a Day in the Park raising awareness for mental health and were joined by Winston the Black Dog Ride mascot and Windzilla, his inflatable counterpart.
- Our Shire water truck has undergone some modifications which has improved efficiency for emergency activations.
- Ngadju Rangers have appointed a new coordinator and are in the process of regrouping. The Shire staff will be able to assist as back up in an emergency.

The airport exercise will take place on 12th November. There may be a need for a special meeting prior to that exercise. Next meeting date to be advised.

8.3.6 Steering Committee Coastal Management Plan

Council representatives Cr Bonza and Cr Brown

- The meeting scheduled for Thursday Oct 17th was postponed to allow time to finalise the Coastal Vulnerability Assessment.
- Revised meeting date to be advised but, looking likely to be either 14th or 21st of November.

9. Announcements by Presiding Member without Discussion.

10. Reports

10.1 Planning and Development

10.2 Administration, Finance and Community Development

Agenda Reference & Subject	
10.2.1 – Accounts Paid 1.09.2024 – 30.09.2024	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Senior Administration Officer – Ciara Stewart Payroll Officer – Ann Ocon
Date of Report	16 October 2024
Disclosure of Interest	Nil

Summary

To present to Council the list of accounts paid by delegated authority of the Chief Executive Officer during September 2024.

Statutory Environment

Sub-regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- the payee's name; and
- the amount of the payment; and
- the date of the payment; and
- sufficient information to identify the transaction.

Sub-regulation 13 (3) of the Local Government (Financial Management) Regulations 1996 provides that such a list is to be:

- presented to the council at the next ordinary meeting of the council after the list is prepared; and
- recorded in the minutes of that meeting

Policy Implications

Council has approved policies and procedures in place to ensure that the monthly accounts are approved and paid with due diligence.

Financial Implications

Accounts are managed within the approved Budget.

Municipal Cheques and Trust Refunds

Cheque	Date	Name	Description	Amount
EFT10228	09/09/2024	Goldfields Aboriginal Language Centre Aboriginal Corporation	Deposit Refunds for 1 x April Meeting & 2 x August Meetings	900.00
EFT10320	27/09/2024	Department Of Primary Industries and Regional Development	Refund Trust Deposit Town Hall Hire 10-16 APRIL 2024	300.00
26413	16/09/2024	Shire of Dundas Petty Cash	Recoup to petty cash 18.10.2023 - 24.07.2024	536.85
26414	24/09/2024	Shire of Dundas Cash	Prize Winners for the Art & Garden Show 2024	3350.00
				5086.85

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT10203	02/09/2024	Laurene Bonza	<ul style="list-style-type: none"> President's Monthly Allowance for August 2024 – 1,547.33 Claim for WALGA Committee Meeting on 20.08.2024 – 124.00 Claim for Ordinary Council Meeting on 27.08.2024 – 438.00 	2109.33
EFT10204	02/09/2024	Sharon Brown	<ul style="list-style-type: none"> Claim for Ordinary Council Meeting on 27.08.2024 	248.00
EFT10205	02/09/2024	John Edward Patrick Hogan	<ul style="list-style-type: none"> Claim for Ordinary Council Meeting on 27.08.2024 – 248.00 Claim for WALGA Committee Meeting on 20.08.2024 – 124.00 	372.00
EFT10206	02/09/2024	John Maloney	<ul style="list-style-type: none"> Claim for Ordinary Council Meeting on 27.08.2024 – 248.00 Claim for WALGA Committee Meeting on 20.08.2024 – 124.00 	372.00
EFT10207	02/09/2024	Chantelle McLeod	<ul style="list-style-type: none"> Claim for Ordinary Council Meeting on 27.08.2024 – 248.00 Claim for WALGA Committee Meeting on 20.08.2024 – 124.00 	372.00
EFT10208	02/09/2024	SHARON MAREE WARNER (Councillor)	Deputy President's Monthly Allowance for August 2024	386.83
EFT10210	03/09/2024	Woodmizer Australia Pty Ltd	Supply Sawmill as per quote	112413.40
EFT10225	09/09/2024	Telstra Corporation Limited	<ul style="list-style-type: none"> Various Telephone/Internet Account Charges for July to August 2024 – 2,822.26 Various Mobile Account Charges for July to August 2024 – 2,183.80 124 Prinsep & 139 Roberts Internet Bundle for June-July 2024 – 210.00 124 Prinsep & 139 Roberts Internet Bundle for July-August 2024 – 210.00 Various Satellite Account Charges for Aug to Sept 2024 - 220.00 	5646.06

EFT10229	09/09/2024	Australian Taxation Office	BAS for July 2024	76290.00
EFT10230	09/09/2024	Eucla Motor Hotel	Postie Run Accommodation, Meals & Fuel for August 2024	3299.35
EFT10231	09/09/2024	Australian Communications & Media Authority	Aeronautical Assigned System PAL Site, Airstrip Rd, Eucla renewed to 02.09.2029	259.00
EFT10232	09/09/2024	Atom Supply	Supply 12 Acrow Props – 1,829.52 Supply grab kit nipple grease imperial straight + angle & Grab kit nibble grease metric – 205.74	2035.26
EFT10233	09/09/2024	Zircodata Pty Ltd	Monthly Register Storage for August 2024	180.48
EFT10234	09/09/2024	Bunnings Group Limited	Supply roses – 1,897.86 Various materials needed for repairs – 1,617.54	3515.40
EFT10235	09/09/2024	Bp Norseman	Various Fuel Supplies for August 2024	180.29
EFT10236	09/09/2024	Boc Limited	Monthly Container Service Fee for the period 29.07.2024 to 28.08.2024	64.99
EFT10237	09/09/2024	Cuten Guneder Machinery	<ul style="list-style-type: none"> Emergency work – blocked toilet drains at Pensioner unit 3 Emergency clean-out septic tank at Phoenix Park on 24.08.2024 Clean out septic tanks at the dog park on 29.08.2024 Trim Trees up back Lanes, Cherry Picker Hire, Chainsaw Hire and 1x Safety Spotter 	11126.00
EFT10238	09/09/2024	Child Support Department Of Human Services	Payroll deductions	48.32
EFT10239	09/09/2024	Down To Earth Training & Assessing	2-day Onsite White Card Training + Fuel, Meal, Accommodation, and travel allowance	4556.00
EFT10240	09/09/2024	David John Murray T/A Auswest Contracting	Gym Equipment Installation	8217.00
EFT10241	09/09/2024	Domeshelter Australia Pty Ltd	Domeshelter works 30% deposit	7195.65
EFT10242	09/09/2024	ETECH WA PTY LTD T/A Esperance Communications	Supply and Installation of speakers and microphones at the IGA	3061.50
EFT10243	09/09/2024	Mattben Pty Ltd T/As Freight Lines Group	Freight from Domeshelter on 22.08.2024	157.14
EFT10244	09/09/2024	The Trustee For Our Panda Trust T/A ELITE GYM HIRE	<ul style="list-style-type: none"> September 2024 Monthly Hire of Treadmill, bike, rower, cross trainer & plate tree iron edge September 2024 Monthly Hire of Row Station, Leg Curl, Bench Press 	1466.83
EFT10245	09/09/2024	Department Of Fire & Emergency Services	ESL for August 2024	16239.21
EFT10246	09/09/2024	Future Security Solutions Pty Ltd	<ul style="list-style-type: none"> Supplied and installed a CCTV Surveillance System at Norseman Pool. Repaired Lightning tower CCTV at the depot. 	11990.00

EFT1024 7	09/09/2024	Goldfields Image Works	Provide local knowledge, remote backup & photograph various sites as required, including travel from Norseman to Eucla and back - 5th to 8th August 2024	7352.29
EFT1024 8	09/09/2024	Dowling Giudici Associates	<ul style="list-style-type: none"> Dundas South Coast Planning (Professional fees as per DG+A service agreement 240208) Tasks 2 to 6 – 49th recharge professional fees as per Agreement 201218 	15532.00
EFT1024 9	09/09/2024	Horizon Power	Various Power Charges for June to August 2024	33115.15
EFT1025 0	09/09/2024	Kleenwest Distributors	Supplied soap dispensers and toilet brush	566.50
EFT1025 1	09/09/2024	Kelyn Training Services	Basic Worksite Traffic Management (BWTM) and Traffic Control (TC) Training for 4 outside crew on 3-5 September 2024	1656.00
EFT1025 2	09/09/2024	Kalgoorlie-Boulder Chamber Of Commerce & Industry Inc	GE Connect 2025-2025, Half Page - Vertical	1400.00
EFT1025 3	09/09/2024	K & R Earthworkz	Norseman Community footpaths repairs and earthworks including labour and vehicle hire	5816.80
EFT1025 4	09/09/2024	State Library Of Western Australia	Better Beginnings 2024/25	49.50
EFT1025 5	09/09/2024	Landgate	SLIP Subscription Services - Small	2609.00
EFT1025 6	09/09/2024	LGIS	Actual Wages Adjustment for 30.06.2023 to 30.06.2024	24239.18
EFT1025 7	09/09/2024	Moore Australia (Wa) Pty Ltd	<ul style="list-style-type: none"> Annual Rates Run for FY 2024-25 Monthly Rates Processing for the period ending 31.08.2024 Ad hoc and on-demand Accounting Support for the period ending 31.08.2024 	9556.25
EFT1025 8	09/09/2024	McLeod's Lawyers Pty Ltd	Professional Fees for 31 July 2024	558.36
EFT1025 9	09/09/2024	Mining Mart Pty Ltd	Supply 2 x trash pumps	4070.00
EFT1026 0	09/09/2024	Market City Operator Co Pty Ltd	Truck Parking - Area L - Medium Bay for period 01.07.2024 to 30.06.2024	3300.00
EFT1026 1	09/09/2024	Office National Kalgoorlie	Office Chair	443.63
EFT1026 2	09/09/2024	Norseman General Practice	WorkCover WA - Consultation at a place other than consulting rooms Level C for 1 IGA staff on 02.09.2024	221.40
EFT1026 3	09/09/2024	O'dwyer Electrical	Replace security lights at the admin building	5225.00
EFT1026 4	09/09/2024	Plant Assessor - Online Safety Systems Pty Ltd	Renewal of Plant Assessor membership for August 2024	1375.00
EFT1026 5	09/09/2024	Shenton Pumps	Swimming Pool Plant Maintenance - Repairs to Wave 300	9022.87
EFT1026 6	09/09/2024	Geoffrey Palazzi T/A Pool Barrier Inspection Training WA	Pool Barrier Inspection Training Course for 3 Outside Crew	12750.00

EFT10267	09/09/2024	South East Petroleum	Various Fuel Usage Charges for Shire Vehicles for August 2024	4436.11
EFT10268	09/09/2024	South Coast Foodservice	Supply 2x Oxy Bleach 20L and 2x Surge 20L , 4 cartons of Aussie care towel	1161.93
EFT10269	09/09/2024	Swans Veterinary Services	<ul style="list-style-type: none"> 6 x Cat Euthanasia – 1,157.05 2 x cat euthanasia – 385.70 	1542.75
EFT10270	09/09/2024	South Metropolitan Health Service Operating Account	Workers Compensation Inpatient Accommodation for 3 nights for 1 x IGA Staff - late processing due to missed invoice and oversight workers' compensation matter	9327.00
EFT10271	09/09/2024	Telford Industries	Supply various chemicals for the swimming pool	7115.90
EFT10272	09/09/2024	Team Global Express	Freight for 29.07.2024	174.63
EFT10273	09/09/2024	Southern Cross Austereo / Triple M	<ul style="list-style-type: none"> Triple M Radio Advertising for IGA for August 2024 – 660.00 Triple M Radio Advertising for Shire for August 2024 – 385.00 	1045.00
EFT10274	09/09/2024	Water Corporation	Various Water Charges for May to July 2024	18380.50
EFT10275	09/09/2024	Wilson's Diesel & Auto Repairs	<ul style="list-style-type: none"> Supply and Fit Tyre for DS3442 Nissan Navarra on 13.08.2024 Supply Parts to 911DS Holden Trailblazer on 14.08.2024 Supply and Fit Tyre to DS318 Kubota Mower on 21.08.2024 Puncture Repair to 37DS Holden Colorado on 21.08.2024 Service and Repairs to Post Office Truck on 22.08.2024, 2x Maxxis Tyres and 2x Tyre Repair (Light Truck) Recover Vehicle and Repairs to 1DS on 28.08.2024 	3400.40
EFT10276	09/09/2024	WALGA - Western Australian Local Government Association	<ul style="list-style-type: none"> Training for Cr Chantelle McLeod - Understanding Financial Reports and Budgets 07.10.2024 & Serving on Council 03.10.2024 to 04.10.2024 – 1,633.50 Training for Cr Maloney – Understanding Local Government eLearning and Conflicts of Interest – 484.00 	2117.50
EFT10277	09/09/2024	Wesfarmers Kleenheat Gas Pty Ltd	LPG Bulk for Laundromat delivered on 07.08.2024 and 21.08.2024	1963.20
EFT10278	09/09/2024	Australian Local Government Women's Association WA	Membership Fee for 2024/25 for 3 x council members	180.00
EFT10279	09/09/2024	Norseman Historical Museum Association	Main Links Telephone Directory for Admin	27.50
EFT10280	13/09/2024	Promotional Exposure	50% deposit for John Wood and Dave Allen Show for Seniors Week	2475.00
EFT10293	17/09/2024	Laurene Bonza	<ul style="list-style-type: none"> Claim for IB Session on 12.09.2024 – 124.00 	248.00

			<ul style="list-style-type: none"> Claim for Council Meeting – CEO's KPI and Appraisal on 12.09.2024 – 124.00 	
EFT1029 4	17/09/2024	Sharon Brown	<ul style="list-style-type: none"> Claim for IB Session on 12.09.2024 – 124.00 Claim for Council Meeting – CEO's KPI and Appraisal on 12.09.2024 – 124.00 	248.00
EFT1029 5	17/09/2024	John Edward Patrick Hogan	<ul style="list-style-type: none"> Claim for IB Session on 12.09.2024 – 124.00 Claim for Council Meeting – CEO's KPI and Appraisal on 12.09.2024 – 124.00 	248.00
EFT1029 6	17/09/2024	John Maloney	<ul style="list-style-type: none"> Claim for IB Session on 12.09.2024 – 124.00 Claim for Council Meeting – CEO's KPI and Appraisal on 12.09.2024 – 124.00 	248.00
EFT1029 7	17/09/2024	Chantelle McLeod	<ul style="list-style-type: none"> Claim for IB Session on 12.09.2024 – 124.00 Claim for Council Meeting – CEO's KPI and Appraisal on 12.09.2024 – 124.00 	248.00
EFT1029 8	17/09/2024	Sharon Maree Warner (Councillor)	<ul style="list-style-type: none"> Claim for IB Session on 12.09.2024 – 124.00 Claim for Council Meeting – CEO's KPI and Appraisal on 12.09.2024 – 124.00 	248.00
EFT1029 9	17/09/2024	Flight Centre	Cr Brown's flights to WALGA Local Government Convention - 7 to 11 October 2024	570.55
EFT1030 0	19/09/2024	Truck Centre WA	Purchase of 1 new truck - UD CG32 430TAA Quon 8x4 trucks. Tender RFT02-24	365586.10
EFT1030 1	20/09/2024	Australia Post	Postage for August 2024 including Rates postages	1175.88
EFT1030 2	20/09/2024	Advertiser Print	20 x Hardbound truck logbooks for the IGA – 527.00 20 dog infringement booklets – 393.00	920.00
EFT1030 3	20/09/2024	Altora Solutions	Axion subscription to Altora for September 2024	345.51
EFT1030 4	20/09/2024	Artificial Grass Online Pty. Ltd.	Supply Rubber Granules CSBR 20kg Bag Eggshell, Binder24I Drum and Freight as per Quote	20756.36
EFT1030 5	20/09/2024	Cuten Guneder Machinery	<ul style="list-style-type: none"> Clean out septic tanks at the dog park on 18.09.2024 Clean out the septic tank at the IGA on 14.08.2024 	3236.00
EFT1030 6	20/09/2024	Crowne Plaza Hotels & Resorts (I-Power)	<ul style="list-style-type: none"> 5 night-accommodation for the Marketing & Communications Officer at the DPIRD 2024 Community Resource Centre Conference from 23rd to 26th July 2024 – 5 night-accommodation for the Executive Assistant at the DPIRD 2024 Community Resource Centre Conference from 23rd to 26th July 2024 	3337.50

			<ul style="list-style-type: none"> 1-night accommodation and parking fee for the DCEO for ALGA National General Assembly 2024 – travel back 06.07.2024 – 1-night Accommodation & dinner for Cr. Warner for ALGA National General Assembly 2024 - travel back 06.07.2024 – 1 night Accommodation & dinner for Cr. McLeod for ALGA National General Assembly 2024 - travel back 06.07.2024 – 	
EFT10307	20/09/2024	Container Traders Pty Limited	Supply 20' New Build (Single Trip) General Purpose Shipping Container	14630.00
EFT10308	20/09/2024	Bills Doors & Servicing	Supplied M5 Digital STD Leaver Sets plus Extra Fobs	2700.00
EFT10309	20/09/2024	Greenfield Technical Services	Signage Layout for Traffic Management - progress work with 2 civil engineers	2145.00
EFT10310	20/09/2024	Glen Flood Group Pty Ltd T/A GFG Temp Assist	1 x Consultant's Local Law Review Support for period 22.07.2024 to 18.08.2024	6811.20
EFT10311	20/09/2024	Dowling Giudici Associates	Professional Fees being parts of Tasks 4 - Dundas South Coast Planning (Professional fees as per DG+A service agreement 240208)	11000.00
EFT10312	20/09/2024	Kilima (Wa) P/L	Rent for 81 Roberts Street for September 2024	643.20
EFT10313	20/09/2024	K & R Earthworkz	<ul style="list-style-type: none"> Swimming Pool Earth Bonding and additional trenching Test Samples on Hyden Road 	4884.00
EFT10314	20/09/2024	Fraser Range Station Pty Ltd T/A Norseman Concrete & Earthmoving	Grader Engine midlife repairs	39428.06
EFT10315	20/09/2024	Initial Hygiene	Sharps & Sanitary Disposal Services for period 01.07.2024 to 30.06.2025	21345.04
EFT10316	20/09/2024	Wilson's Diesel & Auto Repairs	<ul style="list-style-type: none"> Repair Engine Derating Fault on DS10 Isuzu Tip Truck on 02.09.2024 Supply tyres to 37DS on 12.09.2024 	1048.80
EFT10317	20/09/2024	West Australian Newspapers Limited	Advertisement of the Annual General Electors Meeting & Budget Meeting	947.88
EFT10318	20/09/2024	Wattle Grove Motel	2 rooms for 2 truck drivers - 1 night on 16th September 2024	360.00
EFT10319	20/09/2024	Water People	Sensor Activated Bottle Filling Drinking Fountain	4379.80
EFT10335	30/09/2024	Flocon Industries Pty Ltd	30% deposit - QU-0051 PET-01 1000L Emulsion Trailer 5x8 with Spray Bar	17704.50
PAY9147	10/09/2024	Payroll	Direct Debit of Net Pays	103945.58
9147	10/09/2024	Photographic Comp	Payment to Winners of 2024 Photographic Competition	3475.00
9104	13/09/2024	Evideo	Microphone and Speaker System for the Council Chamber including freight charge	1460.00
PAY	24/09/2024	Payroll	Direct Debit of Net Pays	111821.41

9160	30/09/2024	Equipment Group	Purchase 1x Toku 4M Tool Chisel plus freight	451.00
				1210604.76

Municipal Account Direct Debts

EFT/DD	Date	Name	Description	Amount
9143	02/09/2024	ANZ	ANZ Bank Fees	402.11
9144	03/09/2024	ANZ	ANZ Bank Fees	10.00
9146	05/09/2024	ANZ	ANZ Bank Fees	84.98
9150	16/09/2024	Payment Solutions	Payment to Payment Solutions 3E Advantage Printing Costs – August 2024	5118.07
9154	26/09/2024	ANZ	ANZ Bank Fees	10.00
9155	27/09/2024	ANZ	ANZ Bank Fees	10.00
9157	27/09/2024	ANZ	ANZ Bank Fees	2.50
9158	30/09/2024	ANZ	ANZ Bank Fees	338.40
	13/09/2024	SuperChoice	Superannuation contributions for pay period 14.08.2024 to 27.08.2024	20576.97
	16/09/2024	SuperChoice	Superannuation contributions for pay period 28.08.2024 to 10.09.2024	20479.77
	26/09/2024	SuperChoice	Superannuation contributions for pay period 11.09.2024 to 24.09.2024	36287.73
				83320.53

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
9161	11/09/2024	CREDIT CARD TRANSACTIONS 22.07.2024 – 21.08.2024		4633.30
		CHIEF EXECUTIVE OFFICE – PETER FITCHAT		
	22/07/2024	Starlink Australia	Eucla Internet Monthly Subscription	139.00
	24/07/2024	Monday.com	Monthly subscription	220.00
	29/07/2024	De Bernales Kalgoorlie	Meals for 3 consultants – Eucla Coastal Strategy	100.99
	30/07/2024	Adobe	Monthly subscription	28.99
	05/08/2024	Linkedin	Monthly subscription	39.99
	05/08/2024	Adobe Sydney	Monthly subscription	28.99
	06/08/2024	RooBrew Esperance	Meals for 3 consultants – Eucla Coastal Strategy	108.00
	07/08/2024	Norseman Apartments	Accommodation for 3 consultants 4th & 8th Aug. - Norseman Coastal Strategy	1,253.38
	07/08/2024	Wedgetail Inn Cocklebidy	Meals for consultants 05.08.2024 - Eucla Coastal Strategy	59.00
	07/08/2024	Bunnings Esperance	Garden Hose	88.00
	08/08/2024	BP Balladonia	Meals for consultants 05.08.2024 - Eucla Coastal Strategy	68.00
	09/08/2024	Eucla Motor Hotel	Fuel for consultants' trip to Eucla - Coastal Strategy	189.65
	12/08/2024	Full Moon Café	Meals for consultants 09.08.2024 - Eucla Coastal Strategy	83.41
	12/08/2024	RAM Norseman	Coffee for consultant	5.50
	12/08/2024	Great Western Motel	Meals for consultants 08.08.2024 - Eucla Coastal Strategy	113.60
	12/08/2024	Madura Pass Oasis	Meals for consultants 08.08.2024 - Eucla Coastal Strategy	99.20
	12/08/2024	BP Norseman	Coffees for consultants	9.50
	13/08/2024	WA News Osborne Park	12-week digital news subscription 11.08.2024 to 03.11.2024	84.00

	15/08/2024	Adobe	Monthly subscription	34.99
	16/08/2024	NewsExpress Esperance	Printing of A3 black cards for Photo Competition	32.50
	16/08/2024	Express Yourself Printing	Printing of A4 black cards for Photo Competition	102.50
	21/08/2024	Starlink Australia	Norseman Airport Internet subscription	139.00
MANAGER OF WORKS AND SERVICES – BARRY HEMOPO				
	22/07/2024	Adobe Sydney	Monthly subscription	28.99
	22/07/2024	BCF Kalgoorlie	Roller blue polyprop keel, trailer bracket & winch for IGA	168.97
	23/07/2024	Bunnings Kalgoorlie	Metal paints for the depot	114.36
	24/07/2024	Adobe Sydney	Monthly subscription	28.99
	29/07/2024	Zoleo Mulgrave	Subscription for 2 satellite servers	39.95
	30/07/2024	Zoleo Mulgrave	Subscription for 1 satellite server	32.00
	01/08/2024	Zoleo Mulgrave	Subscription for 1 satellite server	32.00
	07/08/2024	Adobe Sydney	Monthly subscription	28.99
	09/08/2024	Post Office Agents Melbourne	Post Office POAAL membership Renewal 2024-25	110.00
	14/08/2024	Wildlife Capture	Extra Co2 canisters for the rangers' net gun	260.84
	19/08/2024	IRS PTY LTD Tingalpa	Triple step retractable vehicle ladder zinc plated	333.16
SENIOR ADMINISTRATION OFFICE – CIARA STEWART				
	29/07/2024	Office National Kalgoorlie	Admin A4 papers and archive boxes	240.16
	07/08/2024	Norseman IGA	Toilet cleaners and wipes	12.95
	12/08/2024	Red Dot Kalgoorlie	Dog blankets, cat litter & toys	74.00
	12/08/2024	Planet Pet Aquarium Kalgoorlie	Steel dog bowls	99.75

Visitor Centre Account EFT's and Direct Debits

EFT	Date	Name	Description	Amount
EFT10227	09/09/2024	EYRE HIGHWAY OPERATORS ASSOCIATION / Nullarbor Links	Nullarbor Links Sales for August 2024	284.00
				284.00

IGA and Australia Post Account (1) EFT's and Direct Debits

EFT	Date	Name	Description	Amount
EFT10226	09/09/2024	TOBACCO CONTROL - DEPARTMENT OF HEALTH OF WA	Tobacco License Renewal for 2024/25	278.00
EFT10321	27/09/2024	AKEEL HOLDINGS (AUST) PTY LTD T/AS AKEE DELIGHTS	Baklava Restock	369.60
EFT10322	27/09/2024	Bunnings Warehouse Kalgoorlie	Pad bolt High Security	63.12
EFT10323	27/09/2024	The Trustee for Bovells & Blue Ribbon Unit Trust	Bovell Bread Order for 10 th & 17 th September 2024	1,002.72
EFT10324	27/09/2024	Bull Bar Foods PTY LTD	Restock Beef Jerky	2,495.00
EFT10325	27/09/2024	Gibson Soak Water Co	Water Restock	1,350.00
EFT10326	27/09/2024	GLENVALE PRODUCE PTY LTD	<ul style="list-style-type: none"> Fruit & Vegetables purchases on 16.09.2024 – 7,254.75 Fruits & Vegetables Purchases on 23.09.2024 – 9,486.73 Crate Hire and returns - -974.35 	15,767.13
EFT10327	27/09/2024	G & R Hot Bread Shop - The Trustee for Four A & Family	Kalgoorlie Bread Order from the 16 th to 25 th of September 2024	1,209.60

EFT10328	27/09/2024	KleenWest Distributors	Consumables – toilet rolls, bin liners, food trays, plastic tubs	1,834.09
EFT10329	27/09/2024	ESPERANCE MILK SUPPLY / The Trustee for BLAZE POINT UNIT TRUST	Milk & Juice Order for Week 11/09 - 17/09/2024 and week 18/09 to 24/09/2024	1,120.35
EFT10330	27/09/2024	The Trustee for MAROK FAMILY TRUST	Bakers Delight Bread & Cake Order for week 23/09 - 29/09/2024	1,165.70
EFT10331	27/09/2024	PREMIUM PET MEATS PTY LTD	Premium Pet Meat	948.97
EFT10332	27/09/2024	ROYAL FOODS AUST PTY LTD	Restock Specialty Items	426.90
EFT10333	27/09/2024	Ready Chef Go Pty Ltd	Freezer stock	761.54
EFT10334	27/09/2024	South Coast Foodservice	Deli Meats for 19th September	826.21
EFT10397	16/09/2024	The Trustee for Bovells & Blue Ribbon Unit Trust	Bovell Bread Order for September 2024	501.36
EFT10398	16/09/2024	Gibson Soak Water Co	Water Restock 600ml, 1.5L & 5L	2,024.00
EFT10399	16/09/2024	GLENVALE PRODUCE PTY LTD	Fruit & Vegetable Purchases 9th September 2024	8,147.45
EFT10400	16/09/2024	G & R Hot Bread Shop - The Trustee for Four A & Family	Kalgoorlie Bread Order 9 th , 11 th , and 13 th September 2024	504.00
EFT10401	16/09/2024	P & L Hogan Services	Supply 7 x 45kg Gas Bottles for Madura Plains Station	1,330.00
EFT10402	16/09/2024	KleenWest Distributors	Pallet Wrap Clear	135.52
EFT10403	16/09/2024	ESPERANCE MILK SUPPLY / The Trustee for BLAZE POINT UNIT TRUST	Milk & Juice Order 04/09 - 10/09/2024	693.05
EFT10404	16/09/2024	The Trustee for MAROK FAMILY TRUST	Bakers Delight Bread & Bun Order 09/09 - 15-09/2024	608.62
EFT10405	16/09/2024	Ready Chef Go Pty Ltd	New Chinese Freezer Meal & Brioche Buns	308.06
EFT10406	16/09/2024	South Coast Foodservice	Deli Meats for September 2024	635.10
EFT10407	16/09/2024	SIMCONNECT NATIONAL PTY LTD	Restock of phones & tablets	1,333.12
EFT10408	16/09/2024	Tim Wholesale Pty Ltd	Halloween Hats	143.84
EFT10409	10/09/2024	Gibson Soak Water Co	48 Bottles x \$15 Deposit	480.00
EFT10410	10/09/2024	GLENVALE PRODUCE PTY LTD	Fruit & Vegetable Order for 4th September 2024	7,410.54
EFT10411	10/09/2024	G & R Hot Bread Shop - The Trustee for Four A & Family	Local Bread Order from Kalgoorlie 2nd September 2024	504.00
EFT10412	10/09/2024	KleenWest Distributors	D-Solve It & Fruit & Veg Trays	1,770.73
EFT10413	10/09/2024	The Trustee for MAROK FAMILY TRUST	Bakers Delight Bread Order - Week 02/09 - 08/09/2024	557.08
EFT10414	10/09/2024	Ace Of Hearts Wholesalers	Specialty Stock	1,087.73
EFT10415	10/09/2024	The Trustee for Bovell's & Blue-Ribbon Unit Trust	Bread Order for 27th August 2024	519.36
EFT10416	10/09/2024	P & L Hogan Services	Delivery of Local Bread from Kalgoorlie to Norseman in August 2024	316.80
EFT10417	10/09/2024	Esperance Milk Supply / The Trustee For Blaze Point Unit Trust	Milk & Juice Order week 28/08 - 03/09/2024	545.30
EFT10418	10/09/2024	NEWRANGE PTY LTD	Biltong Restock	1,622.66
EFT10419	10/09/2024	South Coast Foodservice	Deli Meats for 29th August 2024	411.00
EFT10420	10/09/2024	Whittingtons Australia Pty Ltd	Spice restocks	594.65
DD12509.1	02/09/2024	News Pty Limited	The Australian & Farm Weekly	114.00

DD12509.2	09/09/2024	News Pty Limited	The Australian & Farm Weekly	114.00
DD12509.3	16/09/2024	News Pty Limited	The Australian & Farm Weekly	114.00
DD12509.4	23/09/2024	News Pty Limited	The Australian & Farm Weekly	114.00
DD12509.5	30/09/2024	News Pty Limited	The Australian & Farm Weekly	109.96
DD12511.1	02/09/2024	BDD AUSTRALIA PTY LTD - BEGA	various dairy items	1,374.76
DD12513.1	09/09/2024	BDD AUSTRALIA PTY LTD - BEGA	various dairy items	1,532.64
DD12513.2	16/09/2024	BDD AUSTRALIA PTY LTD - BEGA	various dairy items	1,419.44
DD12513.3	23/09/2024	BDD AUSTRALIA PTY LTD - BEGA	various dairy items	1,259.54
DD12513.4	30/09/2024	BDD AUSTRALIA PTY LTD - BEGA	various dairy items	1,570.49
DD12522.1	24/09/2024	Australia Post	93275 AUSTRALIA POST Norseman LPO AUTOMATIC DRAWING	1,250.21
				70,775.94

IGA and Australia Post Account (2) EFT's and Direct Debits

EFT	Date	Name	Description	Amount
DD12492.1	03/09/2024	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	8000DD000661919 METCASH TRADING Shire of Dundas AUTOMATIC DRAWING	59791.11
DD12495.1	10/09/2024	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	8000DD000666325 METCASH TRADING Shire of Dundas AUTOMATIC DRAWING	68476.87
DD12499.1	17/09/2024	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	8000DD000670680 METCASH TRADING Shire of Dundas AUTOMATIC DRAWING	73575.96
DD12501.1	24/09/2024	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	8000DD000675069 METCASH TRADING Shire of Dundas AUTOMATIC DRAWING	60156.58
DD12503.1	06/09/2024	IGA (WA) DISTRIBUTION PTY LTD - METCASH FOOD	8000DD000664041 METCASH TRADING Shire of Dundas AUTOMATIC DRAWING	2599.58
DD12505.1	24/09/2024	West Australian Newspapers Limited	Week Ending 25.8.2024	491.42
DD12505.2	11/09/2024	West Australian Newspapers Limited	Week ending 1.9.24	506.78
DD12520.1	25/09/2024	Australia Post	5062738 AUSTRALIA POST SHIRE OF DUNDAS AUTOMATIC DRAWING	102.54
				265700.84

Summary of Account Totals

Municipal Cheques and Trust	5086.85
Municipal EFT's	1210604.76
Municipal Direct Debit's	83320.53
Municipal Credit Card's	4633.30
Visitor Centre EFT's and Direct Debits	284.00
IGA and Australia Post (1)	70,775.94
IGA and Australia Post (2)	265700.84
Grand Total for September 2024	\$1,640,406.22

Voting Requirements

Simple Majority

Moved: Cr. JEP Hogan
Seconded: Cr. C McLeod

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1/09/2024 to 30/09/2024 be noted.

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That the Shire of Dundas monthly accounts paid from 1/09/2024 to 30/09/2024 be noted.

Agenda Reference & Subject	
10.2.2 – Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	PE.ME.2
Author	Chief Executive Officer – Peter Fitchat
Date of Report	17 October 2024
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for **15th October 2024**.

Background

The Councillors' Information Bulletin for the period ending **15th October 2024** was completed and circulated to Councillors.

Statutory Environment

Local Government Act 1995

1. Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
2. Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter.

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Informing Elected Members with respect to matters impacting on their roles, responsibilities and decision making as the Shire of Dundas Council.

Consultation

The IB Report is prepared in consultation with Senior Officers.

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

The Information Bulletin contains confidential elements and is not a public document, it is distributed to Councillors and senior officers only and is not for public release.

Voting Requirements

Simple Majority

Moved: Cr. S Warner
Seconded: Cr. JEP Hogan

Officer Recommendation

That Council receive the monthly Councillors' Information Bulletin for the period ending 15th October 2024.

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That Council receive the monthly Councillors' Information Bulletin for the period ending 15th October 2024.

Agenda Reference & Subject	
10.2.3 – Norseman Community Resource Centre Financial Statements for the period ending 31st July 2024	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Ciara Stewart, Senior Administration Officer
Date of Report	7 October 2024

Disclosure of Interest	Nil
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Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Reconciliation Report

7/10/2024
3:52:38 PM

Page 1

ID#	Date	Payee	Deposit	Withdrawal
-----	------	-------	---------	------------

Cheque Account: 1-1110 Cheque Account
Date of Bank Statement: 31/07/2024

Reconciled Cheques

SC310724	5/07/2024			\$10.00
2466	8/07/2024	Norseman IGA		\$1,159.27
2467	8/07/2024	Linkwest Inc		\$2,979.00
2468	8/07/2024	Solutions IT		\$18.88
2469	8/07/2024	Shire of Dundas - Wages & Su		\$15,000.02
2470	8/07/2024	Shire of Dundas - Photocopier		\$2,302.80
2471	8/07/2024	Shire of Dundas - Events		\$289.60
2472	8/07/2024	Shire of Dundas - Office Natio		\$579.95
2473	8/07/2024	Norseman IGA		\$455.43
SC310724	17/07/2024			\$10.00
2462	19/07/2024	Public Transport Authority of		\$310.36
2463	19/07/2024	Shire of Dundas - Rent 78 Prin		\$21,012.00
2474	19/07/2024	Express Yourself Printing		\$984.00
2475	19/07/2024	Raymond Marcon		\$240.00
2476	19/07/2024	Cash and EFT Sales		\$2,133.10
2460	22/07/2024	Shire of Dundas - Wages & Su		\$13,277.99
2461	22/07/2024	Shire of Dundas - Freight expe		\$375.00
2464	22/07/2024	Shire of Dundas - Photocopier		\$1,645.07
2465	22/07/2024	Shire of Dundas - Events		\$361.56
Total:			\$0.00	\$63,144.03

Reconciled Deposits

CR003324	8/07/2024	Payment; Stephen McGrath B	\$250.00	
CR003325	15/07/2024	CENTRELINK JULY	\$3,491.16	
CR003328	24/07/2024	Bank Deposit	\$497.90	
CR003329	24/07/2024	Bank Deposit	\$841.45	
CR003326	25/07/2024	Department of Primary Industr	\$32,842.70	
Total:			\$37,923.21	\$0.00

Reconciliation

BusinessBasics Balance on 31/07/2024:	\$124,899.04
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$124,899.04
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$124,899.04

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Profit & Loss Statement

1/07/2024 through 31/07/2024

7/10/2024
3:52:17 PM

Income	
Sales	
1 Computer Usage	\$135.91
3 Photocopying/Printing	-\$1,702.59
Scanning	\$47.00
Memberships	\$22.73
Secretarial Services	\$13.64
Laminating	\$26.36
Computer Goods - Sales	-\$17.68
Phones & Credit - Sales	-\$563.69
Express Yourself - Sales	\$5.45
Photo Express kiosk	\$113.36
Conference Room Hire	\$192.48
Contract Services	\$3,173.78
Grant Income	\$29,857.00
TRANS WA - Sales	-\$1,077.37
Miscellaneous Income	\$143.63
Total Income	<u>\$30,370.01</u>
Cost of Sales	
Gross Profit	<u>\$30,370.01</u>
Expenses	
Events	\$1,392.07
Bank Fees	\$20.00
Lease payment Interactive Boar	\$3,588.97
Dues & Subscriptions	\$2,725.34
Postage & Shipping	\$316.94
Rent	\$19,101.82
Stationery	\$1,701.51
TRANSWA Fares	\$282.15
Hardship Payment	\$714.77
Employment Expenses	
Staff Amenities	\$29.14
Superannuation	\$2,661.56
Wages & Salaries	\$25,616.45
Total Employment Expenses	<u>\$28,307.15</u>
Total Expenses	<u>\$58,150.72</u>
Net Profit / (Loss)	<u>-\$27,780.71</u>

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Balance Sheet

As of July 2024

7/10/2024
3:52:08 PM

Assets	
Current Assets	
Cash On Hand	
Cheque Account	\$124,899.04
Petty Cash	\$150.00
Undeposited Funds	\$1,588.59
Total Cash On Hand	\$126,637.63
Trade Debtors	\$14,335.80
Total Current Assets	\$140,973.43
Other Assets	
Deposits	\$2,000.00
Total Other Assets	\$2,000.00
Fixed Assets	
Furniture & Fixtures	
Furniture & Fixtures at Cost	\$96,659.60
Furniture & Fixtures Accum Dep	-\$70,307.53
Total Assets	\$169,325.50
Liabilities	
Current Liabilities	
GST Liabilities	
GST Collected	\$93,833.69
ATO Running Balance Account	-\$2,169.00
GST Paid	-\$94,375.03
Total GST Liabilities	-\$2,710.34
Other Current Liabilities	
Long Service Leave Provision	\$21,773.96
Annual Leave Provision	\$8,595.74
Total Current Liabilities	\$27,659.36
Total Liabilities	\$27,659.36
Net Assets	\$141,666.14
Equity	
Retained Earnings	\$115,625.30
Current Year Earnings	-\$27,780.71
Historical Balancing	\$53,821.55
Total Equity	\$141,666.14

Voting Requirements

Simple Majority

Moved: Cr. JEP Hogan

Seconded: Cr. C McLeod

Officer Recommendation

That the Norseman Community Resource Centre Financial Statements for the period ending 31st July 2024 be accepted.

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That the Norseman Community Resource Centre Financial Statements for the period ending 31st July 2024 be accepted.

Agenda Reference & Subject	
10.2.4 – Norseman Community Resource Centre Financial Statements for the period ending 31 st August 2024	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Ciara Stewart, Senior Administration Officer
Date of Report	7 October 2024
Disclosure of Interest	Nil

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Reconciliation Report

7/10/2024
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ID#	Date	Payee	Deposit	Withdrawal
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Cheque Account: 1-1110 Cheque Account
Date of Bank Statement: 31/08/2024

Reconciled Cheques

SC310824	5/08/2024			\$10.00
SC310824	19/08/2024			\$10.00
2477	28/08/2024	Raymond Marcon		\$520.00
2478	28/08/2024	Safe T Card Australia PTY LT		\$107.80
2479	28/08/2024	Public Transport Authority of		\$605.21
2480	28/08/2024	Norseman IGA		\$1,021.22
2481	28/08/2024	Technologica (C Direct)		\$621.39
2482	29/08/2024	Australian Tax Office		\$957.00
Total:			\$0.00	\$3,852.62

Reconciled Deposits

CR003330	12/08/2024	Australian Tax Office	\$957.00	
CR003331	12/08/2024	Payment; Shire of Dundas	\$10,800.00	
CR003333	15/08/2024	Centrelink	\$3,491.16	
CR003332	23/08/2024	Payment; Wongatha Caps	\$50.00	
Total:			\$15,298.16	\$0.00

Reconciliation

BusinessBasics Balance on 31/08/2024:	\$136,344.58
Add: Outstanding Cheques:	\$0.00
Subtotal:	\$136,344.58
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$136,344.58

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Profit & Loss Statement

1/07/2024 through 31/08/2024

7/10/2024
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Income		
Sales		
1 Computer Usage	\$135.91	
3 Photocopying/Printing	\$320.77	
Scanning	\$82.13	
Memberships	\$22.73	
Secretarial Services	\$13.64	
Laminating	\$26.36	
Computer Goods - Sales	\$93.00	
Phones & Credit - Sales	\$68.13	
Express Yourself - Sales	\$5.45	
Photo Express kiosk	\$113.36	
Conference Room Hire	\$192.48	
Contract Services	\$6,347.56	
Grant Income	\$29,857.00	
Miscellaneous Income	-\$1,795.55	
Total Income		<u>\$35,482.97</u>
Cost of Sales		
Purchases		
Computer & Phone Goods	\$564.90	
Total Cost of Sales		<u>\$564.90</u>
Gross Profit		<u>\$34,918.07</u>
Expenses		
Events	\$2,394.00	
Bank Fees	\$40.00	
Lease payment Interactive Boar	\$3,588.97	
Dues & Subscriptions	\$2,725.34	
Security	\$98.00	
Postage & Shipping	\$316.94	
Rent	\$19,101.82	
Stationery	\$2,174.24	
TRANSWA Fares	\$832.34	
Hardship Payment	\$714.77	
Employment Expenses		
Staff Amenities	\$29.14	
Superannuation	\$2,661.56	
Wages & Salaries	\$25,616.45	
Total Employment Expenses	\$28,307.15	
Total Expenses		<u>\$60,293.57</u>
Net Profit / (Loss)		<u>-\$25,375.50</u>

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Balance Sheet

As of August 2024

7/10/2024
4:10:16 PM

Assets	
Current Assets	
Cash On Hand	
Cheque Account	\$136,344.58
Petty Cash	\$150.00
Undeposited Funds	\$3,721.69
Total Cash On Hand	\$140,216.27
Trade Debtors	\$3,485.80
Total Current Assets	\$143,702.07
Other Assets	
Deposits	\$2,000.00
Total Other Assets	\$2,000.00
Fixed Assets	
Furniture & Fixtures	
Furniture & Fixtures at Cost	\$96,659.60
Furniture & Fixtures Accum Dep	-\$70,307.53
Total Assets	\$172,054.14
Liabilities	
Current Liabilities	
GST Liabilities	
GST Collected	\$94,344.99
ATO Running Balance Account	-\$2,169.00
GST Paid	-\$94,562.90
Total GST Liabilities	-\$2,386.91
Other Current Liabilities	
Long Service Leave Provision	\$21,773.96
Annual Leave Provision	\$8,595.74
Total Current Liabilities	\$27,982.79
Total Liabilities	\$27,982.79
Net Assets	\$144,071.35
Equity	
Retained Earnings	\$115,625.30
Current Year Earnings	-\$25,375.50
Historical Balancing	\$53,821.55
Total Equity	\$144,071.35

Voting Requirements

Simple Majority

Moved: Cr. JEP Hogan

Seconded: Cr. C McLeod

Officer Recommendation

That the Norseman Community Resource Centre Financial Statements for the period ending 31st August 2024 be accepted.

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That the Norseman Community Resource Centre Financial Statements for the period ending 31st August 2024 be accepted.

Agenda Reference & Subject	
10.2.5 – Norseman Community Resource Centre Financial Statements for the period ending 30 th September 2024	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Ciara Stewart, Senior Administration Officer
Date of Report	7 October 2024
Disclosure of Interest	Nil

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Reconciliation Report

7/10/2024
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Page 1

ID#	Date	Payee	Deposit	Withdrawal
Cheque Account: 1-1110		Cheque Account		
Date of Bank Statement: 30/09/2024				
 Reconciled Cheques				
SC300924	5/09/2024			\$10.00
SC300924	17/09/2024			\$10.00
Total:			\$0.00	\$20.00
<hr style="border-top: 1px dashed black;"/>				
Reconciled Deposits				
CR003334	16/09/2024	Centrelink	\$3,368.80	
CR003335	19/09/2024	Department of Primary Industr	\$32,842.70	
CR003337	20/09/2024	Bank Deposit	\$528.15	
Total:			\$36,739.65	\$0.00
<hr style="border-top: 1px dashed black;"/>				
Reconciliation				
BusinessBasics Balance on 30/09/2024:			\$173,064.23	
Add: Outstanding Cheques:			\$0.00	
		Subtotal:	\$173,064.23	
Deduct: Outstanding Deposits:			\$0.00	
Expected Balance on Statement:			\$173,064.23	

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Profit & Loss Statement

1/07/2024 through 30/09/2024

7/10/2024
4:15:52 PM

Income		
Sales		
1 Computer Usage	\$168.63	
3 Photocopying/Printing	\$729.50	
Scanning	\$91.72	
Memberships	\$22.73	
Secretarial Services	\$13.64	
Laminating	\$55.46	
Computer Goods - Sales	\$93.00	
Phones & Credit - Sales	\$68.13	
Express Yourself - Sales	\$5.45	
Photo Express kiosk	\$113.36	
Conference Room Hire	\$192.48	
Contract Services	\$9,410.11	
Grant Income	\$59,714.00	
Miscellaneous Income	-\$1,795.55	
Total Income		<u>\$68,882.66</u>
Cost of Sales		
Purchases		
Computer & Phone Goods	\$564.90	
Total Cost of Sales		<u>\$564.90</u>
Gross Profit		<u>\$68,317.76</u>
Expenses		
Events	\$2,394.00	
Bank Fees	\$60.00	
Lease payment Interactive Boar	\$3,588.97	
Dues & Subscriptions	\$2,725.34	
Security	\$98.00	
Postage & Shipping	\$316.94	
Rent	\$19,101.82	
Stationery	\$2,174.24	
TRANSWA Fares	\$832.34	
Hardship Payment	\$714.77	
Employment Expenses		
Staff Amenities	\$29.14	
Superannuation	\$2,661.56	
Wages & Salaries	\$25,616.45	
Total Employment Expenses	\$28,307.15	
Total Expenses		<u>\$60,313.57</u>
Net Profit / (Loss)		<u>\$8,004.19</u>

Norseman Community Resource Centre

PO Box 206
81 Roberts Street
NORSEMAN WA 6443

Balance Sheet

As of September 2024

7/10/2024
4:16:00 PM

Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$173,064.23	
Petty Cash	\$150.00	
Undeposited Funds	\$3,721.69	
Total Cash On Hand	\$176,935.92	
Trade Debtors	\$3,485.80	
Total Current Assets	\$180,421.72	
Other Assets		
Deposits	\$2,000.00	
Total Other Assets	\$2,000.00	
Fixed Assets		
Furniture & Fixtures		\$96,659.60
Furniture & Fixtures at Cost		-\$70,307.53
Total Assets		\$208,773.79
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$97,684.95	
ATO Running Balance Account	-\$2,169.00	
GST Paid	-\$94,562.90	
Total GST Liabilities	\$953.05	
Other Current Liabilities		\$21,773.96
Long Service Leave Provision		\$8,595.74
Annual Leave Provision		\$31,322.75
Total Current Liabilities		\$31,322.75
Total Liabilities		\$31,322.75
Net Assets		
		\$177,451.04
Equity		
Retained Earnings		\$115,625.30
Current Year Earnings		\$8,004.19
Historical Balancing		\$53,821.55
Total Equity		\$177,451.04

Voting Requirements

Simple Majority

Moved: Cr. JEP Hogan

Seconded: Cr. S Brown

Officer Recommendation

That the Norseman Community Resource Centre Financial Statements for the period ending 30th September 2024 be accepted.

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That the Norseman Community Resource Centre Financial Statements for the period ending 30th September 2024 be accepted.

Agenda Reference & Subject	
10.2.6 – Financial Statements for the Period Ended 30th September 2024	
Location / Address	Shire of Dundas
File Reference	FM.IN
Author	Moore Australia
Date of Report	16 October 2024
Disclosure of Interest	Nil

Appendix 2 Monthly Financial Report for the Period Ended 30th September 2024

Voting Requirements

Simple Majority

Moved: Cr. S Warner
Seconded: Cr. JEP Hogan

Officer Recommendation:

That Council accept the Shire of Dundas Monthly Financial Report for the Period Ended 30th September 2024.

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That Council accept the Shire of Dundas Monthly Financial Report for the Period Ended 30th September 2024.

Agenda Reference & Subject	
10.2.7 – Chiller Trailer Budget Reallocation	
Location / Address	Shire of Dundas
File Reference	FM.BU.24/25
Author	GFG Consulting
Date of Report	3 September 2024
Disclosure of Interest	GFG will quote on the Chiller fit out

Summary

For council to consider minor budget amendments to provide for an allocation to fit out the currently surplus and unused chiller box with fridges and freezers to be used as a back up for the Eucla frozen and refrigerated goods transport and for use at community events.

The proposal is to use savings from other plant items to fund this work with no change to the overall net budget.

Background

At the beginning of the year a new VW truck was deployed to transport refrigerated and frozen goods on the regular freight run to Eucla. This vehicle is fitted with hybrid fridge/freezers that

are powered through a 12v system with an inverter/charger and solar panels. To date it has been very effective.

The previous Iveco truck used for this purpose had a chiller box with a home made freezer unit which was not able to adequately maintain the required temperatures for refrigeration and freezing. This has since been decommissioned with the chiller box removed and currently in storage at the Shire Depot. The Iveco truck will be repurposed for other tasks.

A trailer suitable for carrying the chiller box was included in the 2024/25 budget and has been ordered. It is expected to be delivered in October 2025.

Report

The Shire does not have any redundancy plan in place in the event that the VW is out of service for any reason. Nor does the Shire have any suitable method of providing refrigerated items at various community events throughout the year.

The intention is to fit out the Chiller box with four hybrid chest fridge/freezers, similar to those used in the VW truck. These will be powered by a 48v battery system with inverter and solar panels. The system will be able to be backed up using a small generator.

This chiller trailer will be able to be deployed at short notice to fulfill the task of refrigerated transport to Eucla as well as utilized at community events without the need for any mains power.

The cost to fit out the trailer, including transport is estimated at approximately \$47,000 plus GST.

Statutory Environment

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

The line-item level of detail of these budget allocations is not reflected in the approved statutory budget papers.

Policy Implications

As per Council Policy F3 - Purchasing Policy

Financial Implications

There is no net financial impact. The proposal is to fund the chiller box fit out from savings identified in the recent purchase of plant items RC47 and RC48 Gardeners trucks (\$17,048 each) and LO72 Tandem Trailer (\$13,000) for a total of \$47,096.

Strategic Implications

None

Consultation

CEO, Deputy CEO, Manager of Works and Services – Shire of Dundas, Business Operations Manager, GFG Consulting.

Comment

The specific purchase of plant and equipment beneath the tender threshold of \$250,000 is generally an operational matter to be dealt with by management. However, in the interests of good governance and transparency and to avoid potential questions by auditors, Council approval is being sought for this reallocation.

The fit out of the chiller box is both a risk mitigation strategy to enable continuity of deliveries to Eucla as well as providing an enhanced community service at local events.

Voting Requirements

Simple Majority

Moved: Cr. C McLeod
Seconded: Cr. JEP Hogan

Officer Recommendation

That Council:

- 1. Agree to the \$47,000 savings in procurement of plant items RC047, RC048 and LO72 in the 2024/25 budget be allocated to fund the fit out and transport of the chiller box with off grid refrigeration and freezer capability.**

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That Council:

- 1. Agree to the \$47,000 savings in procurement of plant items RC047, RC048 and LO72 in the 2024/25 budget be allocated to fund the fit out and transport of the chiller box with off grid refrigeration and freezer capability.**

Agenda Reference & Subject	
10.2.8 – Local Law Reviews	
Location / Address	Shire of Dundas
File Reference	LE.LO
Author	CEO, Peter Fitchat
Date of Report	30 September 2024
Disclosure of Interest	Nil

Summary

For Council to initiate a periodic local law review for the Shire of Dundas Norseman Cemeteries Local Law No.2, the Shire of Dundas Dogs Local Law and the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Local Law 2016, in accordance with section 3.16 of the Local Government Act 1995 (the Act).

Background

Section 3.16 of the Act requires all local laws to be reviewed within an 8-year period from the date the local law commenced or was last reviewed.

On 10 May 1999, the Council of the Shire of Dundas resolved to adopt the Model Local Law (Cemeteries) 1998 as published in the *Government Gazette* on 12 May 1998, with a number of minor amendments. The Shire of Dundas Norseman Cemeteries Local Law No.2 was published in the *Government Gazette* on 4 June 1999.

On 6 January 2015, the Cemeteries Amendment Local Law 2014 was published in the *Government Gazette*. This local law amended the Shire of Dundas Norseman Cemeteries Local Law No.2 by inserting a new clause that provide for assistance animals.

The Norseman Cemeteries Local Law No.2 has not been reviewed or amended since this time.

The Shire of Dundas Dogs Local Law was gazetted on 14 July 2006 and has not had any reviews or amendments since that time.

The Shire of Dundas Activities on Thoroughfares and Public Places and Trading Local Law 2016 was gazetted on 26 September 2016 and was subsequently amended on 24 October 2017. This local law has not been reviewed or amended since this time.

Statutory environment

Section 3.16 of the Local Government Act 1995

Policy Implications

Nil.

Financial implications

Nil.

Strategic Implications

GOVERNANCE AND LEADERSHIP – GOAL 5

We are a trusted Local Government; we are a strong advocate for our community; we lead with respect and accountability.

Objective 5.1 – A trusted Local Government

Objective 5.2 – We are a strong advocate for our community

Consultation

If Council approve the periodic review of the three local laws, a local public notice will be given advising that the Shire proposes to review the local laws and gives a minimum of 6 weeks for community feedback.

Comment

The Shire of Dundas Norseman Cemeteries Local Law No.2 has not been amended or reviewed since June 1999. The Shire of Dundas Dogs Local Law has not been amended or

reviewed since July 2006 and the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Local Law 2016 has not been reviewed or amended since October 2017. An internal review of these local laws has identified that each is still fit for purpose and as such, no amendments are proposed. Therefore, it is recommended that the formal review process commence inviting public comment on these three local laws to gauge if any changes are required by the community.

To commence the review process, it is necessary for the Shire to give local public notice of its intent to review the Shire of Dundas Norseman Cemeteries Local Law No.2, the Shire of Dundas Dogs Local Law and the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Local Law 2016, and invite submissions for a period of no less than six weeks after the notice is given.

It is proposed that a report will be provided to Council, including any submissions received, in February 2025. This allows additional time for members of the public to provide comment outside of the Christmas closure period.

It is recommended that Council endorse the recommendation to commence the periodic review of these three local laws in accordance with section 3.16 of the *Local Government Act 1995*.

Voting requirements

Simple Majority

Moved: Cr. S Warner
Seconded: Cr. JEP Hogan

Officer Recommendation

That Council:

- 1. Commences a review of the Shire of Dundas Norseman Cemeteries Local Law No.2;**
- 2. Commences a review of the Shire of Dundas Dogs Local Law**
- 3. Commences a review of the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Local Law 2016**

in accordance with section 3.16 of the Local Government Act 1995.

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That Council:

- 1. Commences a review of the Shire of Dundas Norseman Cemeteries Local Law No.2;**
- 2. Commences a review of the Shire of Dundas Dogs Local Law**
- 3. Commences a review of the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Local Law 2016**

in accordance with section 3.16 of the Local Government Act 1995.

Agenda Reference & Subject	
10.2.9 – Shire of Dundas Parking Local Law	
Location / Address	Shire of Dundas
File Reference	LE.LO
Author	CEO, Peter Fitchat
Date of Report	30 September 2024
Disclosure of Interest	Nil

Summary

For Council to commence the law-making process for the Shire of Dundas Parking Local Law 2024 in accordance with section 3.12 of the Local Government Act 1995 (the Act).

Background

The Shire recently undertook a review of the local laws and identified a benefit in adopting a parking local law based on feedback received from residents, Councillors and staff.

Parking issues are starting to become problematic within the townsite, especially with heavy vehicles and vehicles towing caravans suggesting a parking local law is now needed to regulate the parking of vehicles within the District.

Statutory environment

Section 3.12 of the *Local Government Act 1995*.

Policy Implications

Nil.

Financial implications

Nil.

Strategic Implications

GOVERNANCE AND LEADERSHIP – GOAL 5

We are a trusted Local Government; we are a strong advocate for our community; we lead with respect and accountability.

Objective 5.1 – A trusted Local Government

Objective 5.2 – We are a strong advocate for our community

Consultation

If Council approve the law-making process for a parking local law, a local public notice will be given advising that the Shire proposes to adopt the local laws and gives a minimum of 6 weeks for community feedback.

Comment

A review of other regional parking local laws has been undertaken. The Shire of Dardanup implemented a parking local law in 2022 with clauses that address the parking concerns being experienced within our district.

The Shire of Dardanup Parking Local Law was based on the WALGA Model Local Law that ensured the local law was consistent with WA road traffic laws.

The Shire of Dundas Parking Local Law 2024 has been modelled from the Shire of Dardanup Parking Local Law.

The purpose and effect of the local law is:

Purpose: To provide for the regulation, control and management of parking and vehicles within the District.

Effect: To regulate the parking and control of vehicles.

Local laws are made using the process set out in section 3.12 of the *Local Government Act 1995*. This requires the following:

- a) A local public notice stating that:
 - The local government proposes to make a local law that includes the purpose and effect
 - A copy of the proposed local law may be inspected or obtained at any place specified in the notice
 - Public submissions on the proposed local law can be made for a period of no less than 6 weeks.
- b) Provide a copy of the proposed local law to the Minister
- c) Provide a copy of the proposed local law to any person requesting it

Any feedback from the Minister or the community are to be considered by Council before the making the local law.

Voting requirements

Simple Majority

Moved: Cr. S Warner

Seconded: Cr. S Brown

Officer Recommendation

That Council:

1. Commences the law-making process for the Shire of Dundas Parking Local Law 2024 with the purpose and effect of the local law being:

Purpose: To provide for the regulation, control and management of parking and vehicles within the District.

Effect: To regulate the parking and control of vehicles.

2. Authorises the Chief Executive Officer to carry out the law-making process under section 3.12(3) of the *Local Government Act 1995* by:

(a) Giving local public notice of the local law; and

(b) Giving a copy of the local law and public notice to the Minister for Local Government.

3. Notes that the Chief Executive Officer, after the close of the public consultation period, will submit a report to the Council on any submissions received on the proposed local law to enable the Council to consider the submissions made and to determine whether to make the local law in accordance with section 3.12(4) of the Local Government Act 1995.

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That Council:

1. Commences the law-making process for the Shire of Dundas Parking Local Law 2024 with the purpose and effect of the local law being:

Purpose: To provide for the regulation, control and management of parking and vehicles within the District.

Effect: To regulate the parking and control of vehicles.

2. Authorises the Chief Executive Officer to carry out the law-making process under section 3.12(3) of the *Local Government Act 1995* by:

(c) Giving local public notice of the local law; and

(d) Giving a copy of the local law and public notice to the Minister for Local Government.

3. Notes that the Chief Executive Officer, after the close of the public consultation period, will submit a report to the Council on any submissions received on the proposed local law to enable the Council to consider the submissions made and to determine whether to make the local law in accordance with section 3.12(4) of the Local Government Act 1995.

Agenda Reference & Subject	
10.2.10 – Firebreak Notice 2024-25	
Location / Address	Shire of Dundas
File Reference	ES.LE
Author	Deputy CEO, Pania Turner
Date of Report	16 October 2024
Disclosure of Interest	Impartiality – the DCEO is a volunteer member of the Norseman Volunteer Fire and Rescue Service brigade

Summary

For Council to consider and endorse the Firebreak Notice for the forthcoming 2024-25 fire season.

Background

Every year the Shire of Dundas notifies ratepayers and residents that there is a statutory requirement for the maintenance and installation of firebreaks within their property and that there are restricted and prohibited burning periods. The notice is given by way of an inclusion in the annual rates envelope.

Firebreak Notices and monitoring of property conditions are an important tool for managing fire risk within local townsites, and properties within the Shire of Dundas.

Statutory Environment

Section 33 of Bushfires Act 1954

Policy Implications

Policy T.1 (Bushfire Policy) relates to this item.

Financial Implications

N/A

Strategic Implications

1.1 A healthy safe and resilient Community

2.1 Our natural environment is viewed as a precious asset that is protected and enjoyed.

Consultation

Peter Fitchat – Chief Executive Officer and Chief Fire Control Officer
Manager Works and Services
Project Officer
Technical Officer

Comment

The firebreak notice is a detailed notice published on the Shire of Dundas website and community notice boards and was included in the issuing of rates notices. A Bushfire information pamphlet from DFES was also distributed with the rates notices.

The Firebreak Notice should have come to Council prior to the rates being issued, the oversight has occurred with the DCEO on leave during this time.

Voting Requirements

Simple Majority

Moved: Cr. C McLeod

Seconded: Cr. S Brown

Officer Recommendation

That the Council:

- 1. Endorse the Firebreak Notice 2024-25 (as shown in papers relating) which was issued the with annual rates notices;**
- 2. Note the Notice will be published on the Shire's website, community notice board, and in the local newspaper The Norseman Today; and**
- 3. Note that Shire Officers have commenced reviewing Norseman properties to ensure they meet the required fire safety standards.**

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That the Council:

1. **Endorse the Firebreak Notice 2024-25 (as shown in papers relating) which was issued the with annual rates notices;**
2. **Note the Notice will be published on the Shire’s website, community notice board, and in the local newspaper The Norseman Today; and**
3. **Note that Shire Officers have commenced reviewing Norseman properties to ensure they meet the required fire safety standards.**

Agenda Reference & Subject	
10.2.11 – 2024/25 Christmas/New Year Shire Facilities and Services Closure Calendar	
Location / Address	Shire of Dundas
File Reference	PE.LE
Author	Deputy CEO, Pania Turner
Date of Report	18 October 2024
Disclosure of Interest	Nil

Summary

For the Council to consider the 2024/25 Christmas/New Year Shire Facilities and Services Closure Calendar.

Background

Traditionally, the Council has closed the Administration Office, Depot, Youth Centre, CRC, and Visitor Centre on the days between Christmas and New Year. There is generally very little activity in Norseman as many people depart for their Christmas & New Year destinations/holidays.

There are national public holidays for Christmas Day, Wednesday 25th, Boxing Day, Thursday 26th, and New Year’s Day 2024/2025.

The Shire of Dundas runs several services, including the supermarket. As such, their operating hours are better represented in a holiday calendar. The calendar has been developed with consideration of client/ community needs and appropriate staffing breaks.

It is proposed that the Administration Office, Depot, Youth Centre and CRC will be closed during the Christmas/ New Year holiday period. A minimal works department workforce will be available for essential service delivery.

Staff leave is taken in accordance with the Local Government Award 2020 under the state industrial instrument. And Shire policy, however, appropriate staffing arrangements will be made to cover emergencies, refuse collection, emergency ranger duties, Norseman airstrip flights, etc. The CEO will allocate a senior staff to be available by mobile telephone for urgent calls.

Statutory Environment

Local Government Industry Award 2020 Industrial Agreement, Minimum Conditions of Employment Act 1993 and WA State Industrial Regulations dictate workers' penalty rates and leave requirements on public holidays and employer-scheduled leave.

Policy Implications

ST.6 Public Service Holidays – Extra Leave

Financial Implications

This will assist the Council with our Leave Liability.

Strategic Implications

Nil

Consultation

Elected Members
CEO
Manager of Works & Services
Community & Tourism Coordinator
Youth Officer

Comment

It is proposed that the Administration Office, Depot, Youth Centre and CRC will be closed during the Christmas/ New Year holiday period. A minimal works department workforce will be available for essential service delivery.

Staff leave is taken in accordance with the Local Government Award 2020 under the state industrial instrument. And Shire policy, however, appropriate staffing arrangements will be made to cover emergencies, refuse collection, emergency ranger duties, Norseman airstrip flights, etc. The CEO will allocate a senior staff to be available by mobile telephone for urgent calls.

Voting Requirements

Simple majority

Moved: Cr. C McLeod
Seconded: Cr. JEP Hogan

Officer Recommendation

That Council endorse the 2024/25 Christmas/New Year Shire Facilities and Services Closure Calendar as presented:

2024/25 Christmas/New Year Shire Facilities and Services Closure Calendar		
Shire Facility/Service	Closure Dates	Open/ Operating Dates
Shire Administration Building	Saturday 21 December 2024 - 5 January 2025	Monday 6 January 2025

Norseman Community Resource Centre	From COB 23 December - Wednesday 1 January 2024	Thursday 2 January 2025
Norseman Visitor Centre	Christmas: From COB 23 December - Friday 27 December 2024 New Year: Monday 1 January 2025	Saturday 28 December (close at 12.30pm) - Monday 30 December Tuesday 2 January 2025
IGA Norseman	Christmas: From COB Tuesday 24 - Thursday 26 December 2024 New Year: Wednesday 1 January 2025	Friday 27 December 2024 Thursday 2 January 2025
Norseman LPO	Christmas: Wednesday 25 & Thursday 26 December 2024 New Year: Wednesday 1 January 2025	Friday 27 December 2024 Thursday 2 January 2025
Norseman Youth Centre	21 December 2024 - Monday 6 January 2025	Tuesday 7 January 2025
Laundromat Commercial	Wednesday 25 December 2024 - Thursday 26 December 2024 Wednesday 1 January 2025	Friday 27 December 2024 Thursday 2 January 2025
Laundromat Public	Wednesday 25 December 2024 Wednesday 1 January 2025	Thursday 26 December 2024 Thursday 2 January 2025
Works Depot	Friday 20 December 2024 - Friday 3 January 2025	Monday 6 January 2025
Rangers Services	Christmas: Saturday 21 December 2024 – Friday 3 January 2025 On-Call Emergency Only	Monday 6 January 2025
Norseman Waste Facility	Christmas: Wednesday 25 December 2024 Thursday 26 December 2024 Wednesday 1 January 2025	Friday 27 December 2024 Thursday 2 January 2025
Rubbish	Domestic & Commercial Collection Friday 27 December 2024 Domestic & Commercial Collection 3 January 2024	
Norseman Swimming Pool	The pool is closed on Mondays as per its normal schedule. Wednesday 25 December 2024 Thursday 26 December 2024 Wednesday 1 January 2025	
ARO Services	On Call	

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That Council endorse the 2024/25 Christmas/New Year Shire Facilities and Services Closure Calendar as presented:

2024/25 Christmas/New Year Shire Facilities and Services Closure Calendar		
Shire Facility/Service	Closure Dates	Open/ Operating Dates
Shire Administration Building	Saturday 21 December 2024 - 5 January 2025	Monday 6 January 2025
Norseman Community Resource Centre	From COB 23 December - Wednesday 1 January 2025	Thursday 2 January 2025
Norseman Visitor Centre	Christmas: From COB 23 December - Friday 27 December 2024 New Year: Monday 1 January 2025	Saturday 28 December (close at 12.30pm) - Monday 30 December Tuesday 2 January 2025
IGA Norseman	Christmas: From COB Tuesday 24 - Thursday 26 December 2024 New Year: Wednesday 1 January 2025	Friday 27 December 2024 Thursday 2 January 2025
Norseman LPO	Christmas: Wednesday 25 & Thursday 26 December 2024 New Year: Wednesday 1 January 2025	Friday 27 December 2024 Thursday 2 January 2025
Norseman Youth Centre	21 December 2024 - Monday 6 January 2025	Tuesday 7 January 2025
Laundromat Commercial	Wednesday 25 December 2024 - Thursday 26 December 2024 Wednesday 1 January 2025	Friday 27 December 2024 Thursday 2 January 2025
Laundromat Public	Wednesday 25 December 2024 Wednesday 1 January 2025	Thursday 26 December 2024 Thursday 2 January 2025
Works Depot	Friday 20 December 2024 - Friday 3 January 2025	Monday 6 January 2025
Rangers Services	Christmas: Saturday 21 December 2024 – Friday 3 January 2025 On-Call Emergency Only	Monday 6 January 2025

Norseman Waste Facility	Christmas: Wednesday 25 December 2024 Thursday 26 December 2024 Wednesday 1 January 2025	Friday 27 December 2024 Thursday 2 January 2025
Rubbish	Domestic & Commercial Collection Friday 27 December 2024 Domestic & Commercial Collection 3 January 2024	
Norseman Swimming Pool	The pool is closed on Mondays as per its normal schedule. Wednesday 25 December 2024 Thursday 26 December 2024 Wednesday 1 January 2025	
ARO Services	On Call	

Agenda Reference & Subject	
10.2.12 – Commencement of Community Consultation Strategic Community Plan – Desktop Review	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Deputy CEO, Pania Turner
Date of Report	17 October 2024
Disclosure of Interest	Nil

Summary

For Council to approve community consultation to assist in the desktop review of the Strategic Community Plan 2022-2032.

Background

The Strategic Community Plan is a long-term framework (over 10 years) that defines the community's vision, values, aspirations, and priorities, aligning with other local government plans and resource capabilities. It requires a comprehensive review every four years and a desktop review every two years.

The Shire of Dundas Council endorsed the Strategic Community Plan 2022-2032 in 2022, and it is now due for its first desktop review. This review will be in the form of a community consultation survey and opportunity for the Great Idea slips available at the Shire of Dundas Administration Building, Woodlands Cultural and Community and Visitors Centre, and the Norseman IGA.

Statutory Environment

Local Government Act 1995

Policy Implications

C.9 Community Consultation and Engagement Policy

Financial Implications

The 2024 -2025 Budget has an allocation for Community Consultation and Engagement .

Strategic Implications

Strategic Community Plan

Goal 1 *A healthy, safe, resilient and engaged Community. A place where people thrive. A Community where diversity is celebrated, a place of belonging. A place where economic growth and business opportunity is encouraged and supported.*

Consultation

Elected Members
Shire of Dundas CEO
Shire of Dundas Senior Officers

Consultation Plan

People engage in different ways therefore it is important that consultation is conducted in an inclusive and accessible manner which provides opportunity for all community members and stakeholders to have input whenever practical and achievable. The survey will be available digitally, in print form, and in large print. Alternatively, should a community member wish a Shire Officer will assist them to participate in the Survey.

Date	
28 October – 22 November 2024	Survey Period
28 October 2024	Community Voice Surveys mailed to Shire of Dundas residents and rate payers
28 October 2024	Survey on website
28 October 2024	Great Ideas collection points – Norseman IGA, Woodlands Centre, Shire Administration Building, Norseman Youth Centre
3 December 2024	SCP Desktop Review Councillor Workshop
17 December 2024	SCP Presented at the December OCM

Voting Requirements

Simple Majority

Moved: Cr. C McLeod

Seconded: Cr. S Brown

Officer Recommendation

That the Shire of Dundas Council approve the commencement of community consultation for the desktop review of the Strategic Community Plan as per the consultation timeline outlined in the report.

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That the Shire of Dundas Council approve the commencement of community consultation for the desktop review of the Strategic Community Plan as per the consultation timeline outlined in the report.

10.3 Officer Reports

Agenda Reference & Subject	
10.3.1 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer – Peter Fitchat
Date of Report	18 October 2024
Disclosure of Interest	Nil

Summary

That the Council receive Works and Services, Woodlands Cultural, Community & Visitor Centre, and Youth and Recreation Services and reports as contained in Papers Relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Shire officers are required to deliver the activities, programs, works and services within the appropriate legislative requirements where applicable.

Policy Implications

Shire officers are required to deliver the activities, programs, works and services guided by and within the appropriate Shire policies and procedures where applicable.

Financial Implications

Shire officers are required to deliver the activities, programs, works and services within allocated budgets, and purchasing and procurement policies.

Strategic Implications

Shire officers deliver activities, programs, works and services to achieve the community outcomes identified within the Strategic Community Plan.

Consultation

CEO
DCEO
Manager of Works and Services
CRC and Tourism Coordinator
Youth and Recreation Officer

Comment

The reports will advise councillors of the progress towards achieving the Strategic Plan's objectives.

Voting Requirements

Simple Majority

Moved: Cr. JEP Hogan

Seconded: Cr. S Brown

Officer Recommendation

That the Shire of Dundas Council receive the Works and Services, Youth and Recreation Services and Woodlands Cultural, Community & Visitor Centre reports as contained in Papers Relating.

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That the Shire of Dundas Council receive the Works and Services, Youth and Recreation Services and Woodlands Cultural, Community & Visitor Centre reports as contained in Papers Relating.

Agenda Reference & Subject	
10.3.2 - WALGA Local Government Elections Advocacy Positions	
Location / Address	Shire of Dundas
File Reference	GV.EL.21
Author	Peter Fitchat CEO
Date of Report	16 October 2024
Disclosure of Interest	Nil

Summary

To present the WALGA Local Government Elections Advocacy Positions to the Council for review and decision-making, in line with WALGA's request for sector feedback by 28 October 2024.

Background

In September 2024, WALGA undertook a comprehensive review and analysis of the previous five Local Government election cycles. This review highlighted significant legislative reforms introduced by the Local Government Amendment Act 2023, which impacted electoral processes. WALGA is now seeking feedback from all Local Governments to determine if their current advocacy positions are still relevant or require adjustment.

WALGA's current advocacy positions include support for voluntary voting, four-year terms with a two-year spill, first-past-the-post (FPTP) voting, and increased participation in elections through various voting methods (online, postal, and in-person). WALGA is also asking councils to review these positions and consider alternatives regarding voting participation, terms of office, and voting methods.

A decision from the Council is required by 28 October 2024, which will be used to inform WALGA's December 2024 State Council meeting. Feedback can also be provided during the November round of Zone meetings.

Statutory Environment

Local Government Act 1995 (Act)

Policy Implications

Nil

Financial Implications

Associated cost to be adopted in the 2024-25 Financial Year Budget.

Strategic Implications

Strategic Community Plan

Consultation

Councillors, WALGA, CEO, Senior Staff

Comment

WALGA Advocacy Positions for Consideration

The following advocacy positions are provided for Council's consideration:

1. Participation

- Option A: The sector continues to support voluntary voting at Local Government elections.
- Option B: The sector supports compulsory voting at Local Government elections.

2. Terms of Office

- Option A: The sector continues to support four-year terms with a two-year spill.
- Option B: The sector supports four-year terms on an all-in/all-out basis.

3. Voting Methods (Public Elections)

- Option A: The sector supports FPTP as the preferred method for general elections.
- Option B: The sector supports Optional Preferential Voting (OPV) for general elections.

4. Voting Methods (Internal Elections)

- Option A: The sector supports FPTP as the preferred method for internal elections.
- Option B: The sector supports OPV for internal elections.

5. Voting Accessibility

- The sector supports general elections through a combination of:
 - Electronic voting
 - Postal voting
 - In-person voting

6. Method of Electing the Mayor/President

- Option A: Maintain the current legislation requiring larger Local Governments to have a directly elected Mayor/President.
- Option B: Return to previous legislation allowing all Local Governments to decide their method of electing a Mayor/President.
- Option C: Apply the direct election method to all Local Governments.

The review of WALGA's advocacy positions reflects the sector's desire to modernize electoral processes while maintaining local control and flexibility. The cost of elections and declining service levels from the Western Australian Electoral Commission were noted as areas of concern. The proposed options aim to streamline and make the electoral process more accessible and cost-effective.

Voting Requirements

Simple Majority

Moved: Cr. C McLeod

Seconded: Cr. S Brown

Officer Recommendation

That the Shire of Dundas Council supports the following WALGA Local Government Elections Advocacy Positions:

1. Participation –

- **Option A: The sector continues to support voluntary voting at Local Government elections.**

2. Terms of Office –

- **Option A: The sector continues to support four-year terms with a two-year spill.**

3. Voting Methods (Public Elections) –

- **Option A: The sector supports FPTP as the preferred method for general elections.**

4. Voting Methods (Internal Elections) –

- **Option A: The sector supports FPTP as the preferred method for internal elections.**

5. The sector supports general elections through a combination of:

- **Electronic voting**
- **Postal voting**
- **In-person voting**

6. Method of Electing the Mayor/President –

- **Option A: Maintain the current legislation requiring larger Local Governments to have a directly elected Mayor/President.**

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Officer Recommendation

That the Shire of Dundas Council supports the following WALGA Local Government Elections Advocacy Positions:

1. **Participation –**
 - **Option A: The sector continues to support voluntary voting at Local Government elections.**
2. **Terms of Office –**
 - **Option A: The sector continues to support four-year terms with a two-year spill.**
3. **Voting Methods (Public Elections) –**
 - **Option A: The sector supports FPTP as the preferred method for general elections.**
4. **Voting Methods (Internal Elections) –**
 - **Option A: The sector supports FPTP as the preferred method for internal elections.**
5. **The sector supports general elections through a combination of:**
 - **Electronic voting**
 - **Postal voting**
 - **In-person voting**
6. **Method of Electing the Mayor/President –**
 - **Option A: Maintain the current legislation requiring larger Local Governments to have a directly elected Mayor/President.**

Agenda Reference & Subject	
10.3.3 – 2024 National Local Roads, Transport and Infrastructure Congress	
Location / Address	Shire of Dundas
File Reference	CM.CF
Author	Deputy CEO, Pania Turner
Date of Report	18 October 2024
Disclosure of Interest	Nil

Summary

For Council to approve representation at the 2024 National Local Roads, Transport and Infrastructure Congress, being held in Margaret River 3-4 December 2024.

Background

The Australian Local Government Association hosts the National Local Roads, Transport and Infrastructure Congress, and this year, the event will take place in Western Australia after last year's gathering in Canberra.

This congress offers significant benefits for local governments, particularly in regional, rural, and remote contexts that are relevant to the Shire of Dundas. Notable government leaders, including the Hon Kristy McBain MP, Minister for Regional Development, Local Government and Territories, and Senator the Hon Bridget McKenzie, Shadow Minister for Infrastructure, Transport, and Regional Development, will join experts in asset management, peak bodies, and fellow councils to deliver workshops and presentations. Topics will encompass not only road infrastructure but also pressing issues such as housing development, renewable energy implementation and integration, improvements in active transport, and transitioning to a circular economy.

Elected members attending the congress will report back to the Council, sharing valuable insights and identifying opportunities to tackle some of the challenges faced by the Shire of Dundas in areas like road transport, infrastructure management, and renewable energy initiatives.

Statutory Environment

Nil

Policy Implications

Policy EM.1 Conferences – Elected Members Attendance and Representation.
HR2. Travel and Accommodation Allowances and Expenses Policy.

Financial Implications

The budget which includes event registration, accommodation and travel, and elected member fees is approximately \$7,000. The 2024-25 Budget accommodates this cost.

Strategic Implications

Representation at State and National platforms is essential for the Shire of Dundas to ensure that small local governments such as the Shire of Dundas are resourced and supported to achieve the strategic objectives of their community plans.

Governance and Leadership – Goal 5

5.1 We are a trusted Local Government; we are a strong advocate for our community; we are lead with respect and accountability.

5.1.1 Accountable and informed decision-making by Council.

5.1.2 Compliance with the Local Government Act 1995 and all relevant legislation and regulations.

5.1.3 Continual improvement in the Integrated Planning and Reporting (IPR) standard.

5.1.4 Risk is managed through planning and timely reporting of Senior Officers to Council.

5.1.5 The community is engaged in planning for the future and other matters that affect them.

5.2 We are a strong advocate for our community.

5.2.1 The Shire develops partnerships with government and non-government organisations, and key stakeholders to achieve positive outcomes for the community.

Consultation

Elected Members
ALGA
Senior Officers

Comment

Attendance at Conferences and Events Policy ensures that the Shire of Dundas is represented at the appropriate international, national and interstate conferences, study tours, seminars, conventions and events.

The appointment of Shire of Dundas delegates to attend the National Local Roads, Transport and Infrastructure Congress will provide important opportunity for the Council to meet with key stakeholders and members of other Australian Local Governments to address the challenges that the Shire of Dundas experiences with road and transport infrastructure, and other significant issues such as social infrastructures like housing.

Voting Requirements

Simple Majority

Moved: Cr. S Warner
Seconded: Cr. C McLeod

Officer Recommendation

That the Shire of Dundas Council:

- 1. Nominate the Shire President, Cr. L Bonza, and Cr. S Brown as delegates to attend the 2024 National Local Roads, Transport and Infrastructure Congress in Margaret River; and**
- 2. Authorise the Chief Executive Officer, or appointed Senior Officer, to accompany the councillor delegates to provide executive support.**

Carried by: Simple Majority

For: Cr. L Bonza, Cr. S Warner, Cr. JEP Hogan, Cr. J Maloney, Cr. S Brown, Cr. C McLeod

Against: 0

Resolution

That the Shire of Dundas Council:

- 1. Nominate the Shire President, Cr. L Bonza, and Cr. S Brown as delegates to attend the 2024 National Local Roads, Transport and Infrastructure Congress in Margaret River; and**
- 2. Authorise the Chief Executive Officer, or appointed Senior Officer, to accompany the councillor delegates to provide executive support.**

11. Elected Members Motions of Which Previous Notice Has Been Given

12. New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The following items of urgent business were accepted for consideration by the President or by majority of the members of the Council:

Recommendation

That the members of the Council agreed to the introduction of the following late item for decision.

13. Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held at **6.00pm AWST on 19 November 2024.**

There being no further business the Shire President will declare the meeting closed at: 6.57pm