



PO BOX 163  
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[shire@dundas.wa.gov.au](mailto:shire@dundas.wa.gov.au)

File Number: _____
Record Number: _____

### APPLICATION FOR ITINERANT VENDOR/TEMPORARY TRADING LICENCE

Name of Applicant: _____			
Business name: _____			
Postal address: _____			
Email: _____			
Contact Phone/Mobile Number: _____			
Start date for which the Trading License is required: _____			
Finish date for license: _____ (Only if Trading License is required for longer than 1 day)			
Hours Required: _____ to _____ (If Trading License only required for 1 day)			
Location where trading will occur (eg. street name/specific car park/building etc): _____			
<b>TRADING TYPE:</b>			
<input type="checkbox"/> Food Business (must list all foods to be sold):			
<input type="checkbox"/> Non-Food Business (must list products or services)			
<input type="checkbox"/> Fees Exempt (Registered Charity):			
List all foods/products or services to be covered by Trading License: _____ _____ _____			
<b>REQUIRED DOCUMENTATION (Please attach copies):</b>			
<ul style="list-style-type: none"> <li>• Current copy of Food Act 2008 registration license (if applicable)</li> <li>• Proof of current Public Liability insurance</li> </ul>			
Signature of Applicant: _____			
Date: _____			
<b>Shire Use Only</b>			
Have all details been completed/any required documents attached?		Yes	No
Application approved?		Yes	No
Receipt Number: _____			
Signature _____		Print name _____	Date _____

**PAYMENT OPTIONS:**

- In person: At the administration office and pay by cash, cheque or EFTPOS.
- Over the phone: Phone administration office on (08) 9039 1205 with credit card details.
- By mail (cheque or credit card)\*: Shire of Dundas  
PO box 163  
Norseman WA 6443

Please complete this section if paying by Credit card:

Card Holders Name: \_\_\_\_\_

Mastercard / VISA (circle)

Card Number: \_\_\_\_\_ Expiry: \_\_\_\_\_ CVC: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

If required, an invoice can be sent to your contact address\*.

\*Please be advised Trading License will not be issued until payment has been received in full.

<b>Applicable Fee:</b>					
<b>Itinerant Vendors / Traders</b>			<b>Fee</b>	<b>GST</b>	<b>Total</b>
	License valid for 1 week or less	Per Licence	21.82	2.18	24.00
	License valid for up to 1 month	Per Licence	54.55	5.45	60.00
	License valid for 1 year	Per Licence	490.91	49.09	540.00
	Application Fee - Payable on each Application	Per Application	32.73	3.27	36.00