

A13. Closed Circuit Television System (CCTV) Policy

Policy Objective

To establish, promote and support a Closed-Circuit Television System (CCTV) that will encourage a safe and responsible community.

Policy Statement

The purpose of the CCTV system is to assist in deterring and detecting instances of crime and anti-social behaviour, and to reduce the public's perception of crime and the fear of crime.

The CCTV system will not be monitored by the Shire on a real time basis for the purposes of alerting and deploying relevant person/s agencies, rather the system will be used by the Shire to aid in gathering evidence against offenders after the event.

The use of CCTV footage is restricted to approved users. Chief Executive Officer, Senior Ranger and Senior Administration Officer are the Authorised Officers of the Shire of Dundas.

Members of the public are not permitted to view CCTV recordings.

Members of the public wanting to report an incident shall be directed to the Police to make a formal report. Authorised Officers may, on request by the Police, extract the relevant digital recording to assist the Police with their investigations.

Digital images are recorded 24 hours, 7 days a week and are retained for a period of not less than 31 days

Only Authorised Officers are permitted to use CCTV equipment, enter details of incidences into the Log Book, and have access to the Control System.

Policy Reviewed October 2020