

A11. Council Meetings – Public Notice Policy

Policy Objective

To ensure that the public is advised of any proposed meetings of the Council which are open to the public.

Policy Statement

This policy is to establish protocols that the Shire will undertake to maximise public participation and understanding of the Local Government decision making process. The policy outlines the advertising that the Shire will undertake to ensure that its meetings are suitably advertised to allow for maximum community participation. Notwithstanding that some meetings are not for public participation the Shire will endeavour to maximise the public's exposure to the decision-making process by endeavouring to ensure that local residents are aware as much as possible of meetings that are open to the public.

For each of the following types of meeting the Shire will advertise the place, date and time of meetings as follows:

1 Ordinary Council Meetings

An annual Public Notice in a newspaper circulating in the district advising of the proposed dates, times and places of the Ordinary meetings of the Council.

At least 5 days prior to the meeting

- A notice on the Public notice board in the Shire office and in the laneway between the Shire Office and Roberts Street
- Notice on the electronic clock
- Notice on the Shire of Dundas Facebook page
- Notice on the Shire of Dundas website

2 Special Council Meetings

At least 3 days prior to the meeting where possible:

- A notice on the Public notice board in the Shire office and in the laneway between the Shire Office and Roberts Street
- Notice on the electronic clock
- Notice on the Shire of Dundas Facebook page
- Notice on the Shire of Dundas website

3 Community/Public Meetings

At least 7 days prior to the meeting where possible:

- A notice on the Public notice board in the Shire office and in the laneway between the Shire Office and Roberts Street

A11. Council Meetings – Public Notice Policy

- Notice on the electronic clock
- Notice on the Shire of Dundas Facebook page
- Notice on the Shire of Dundas website

Notwithstanding the above, the Shire will advertise its meetings in accordance with the requirements of the Local Government Act 1995

Policy Reviewed October 2020