

A12. Grant Funding Application Policy

Policy Objective

To establish protocols that the Shire will undertake to ensure proper consideration has been given before submitting applications for grant funding in relation to major projects.

Policy Statement

To provide greater clarity, consistency and efficiency in committing to major projects where the dollar value of the project is greater than \$100,000, the application will require the Council's approval before any funding/grant submission is made.

Request for a Council approval need to be supported with following documents,

- 1 Details of stakeholder / community consultations undertaken about the proposed project and feedback from the stakeholders / community members.
- 2 A baseline scope statement containing following details,
 - Key stakeholders of the project
 - Project goals and objectives
 - Key project requirements and activities (licencing, regulatory approvals etc.)
 - Project deliverables and how those will benefit the community
 - Key milestones
 - Key assumptions
 - Project management
- 3 Comprehensive whole of life cost estimates
 - Cost estimates of the project
 - Operating cost
 - Capital renewal cost

Policy Reviewed October 2020